

**Greenfield Township Supervisors
Annual Reorganizational & Regular Meeting
January 3, 2017**

The Annual Reorganization meeting of the Board of Supervisors of Greenfield Township was called to order by Chairman Benton at 7:00 p.m. The meeting was opened with the pledge of allegiance. After the pledge, there was a moment of silence for State Trooper Weaver.

Present: Chairman Ray Benton, Joe Claar, Vernon Walter, Rod and Cathi Dibert, Vince Dodson, Mike Sell (MC Herold), Kim Benton, Roger Lingenfelter, Liz Hoffman, John Burket, Edward "Chip" Eckerd (Claysburg Volunteer Fire Co.) Eric Casanave (Stiffler McGraw), Chief Andy Campbell, Matt Treon, Jordan Oldham and Arlene Kuntz.

Appoint temporary Chair: On a motion by Vernon Walter (2nd, Joe Claar), the Supervisors appointed Ray Benton as temporary Chairman.

Roll Call Vote: Joe, Yes Ray, Yes Vernon, Yes

Appoint temporary Secretary: On a motion by Ray Benton (2nd, Vernon Walter), the Supervisors appointed Arlene Kuntz as temporary Secretary.

Roll Call Vote: Joe, Yes Ray, Yes Vernon, Yes

Nominate & Elect Board Chairman: On a motion by Vernon Walter (2nd, Joe Claar), the Supervisors Nominated and Elected Ray Benton as Chairman of the Board.

Roll Call Vote: Joe, Yes Ray, Yes Vernon, Yes

Nominate & Elect Board Vice-Chairman: On a motion by Vernon Walter (2nd, Ray Benton), the Supervisors Nominated and Elected Joe Claar as Vice-Chairman of the Board.

Roll Call Vote: Joe, Yes Ray, Yes Vernon, Yes

Appoint Township Secretary/Treasurer and establish compensation: On a motion by Ray Benton (2nd, Joe Claar), the Supervisors appointed Arlene Kuntz as Secretary and Treasurer with a salary of \$36,050.

Roll Call Vote: Joe, Yes Ray, Yes Vernon, Yes

Appoint Assistant Township Secretary/Treasurer and establish compensation: On a motion by Joe Claar (2nd, Ray Benton), the Supervisors appointed Pauline "Polly" Grace as Assistant Secretary and Treasurer with an hourly rate of \$13.00

Roll Call Vote: Joe, Yes Ray, Yes Vernon, Yes

Establish Treasurers' Bond: On a motion by Ray Benton (2nd, Vernon Walter), the Supervisors approved to maintain the bond with Teeter Group for the Treasurer's Bonds of \$250,000.

Roll Call Vote: Joe, Yes Ray, Yes Vernon, Yes

Authorize Secretary/Treasurer to pre pay all regularly incurred bills and payroll for the Township: On a motion by Joe Claar (2nd, Vernon Walter), the Supervisors authorized the Secretary/Treasurer to prepay all regularly incurred bills and payroll for the Township.

Roll Call Vote: Joe, Yes Ray, Yes Vernon, Yes

Establish Township employees' compensation per approved 2017 budget: On a motion by Vernon Walter (2nd, Joe Claar), the Supervisors approved employee compensation per approved 2017 Budget (Hourly wages are as approved: Chief of Police at \$21.37; Police Corporal at \$18.03; Roadmaster at \$23.28; Asst Roadmaster at \$18.39; Part-time Hwy Maintenance at \$13.00)

Roll Call Vote: Joe, Yes Ray, Yes Vernon, Yes

Determine holidays for non-union township employees: On a motion by Vernon Walter (2nd, Joe Claar), the Supervisors approved the eight (8) holidays per the PTO policy (New Year's Day, Good Friday, Memorial Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day and Christmas Day).

Roll Call Vote: Joe, Yes Ray, Yes Vernon, Yes

Appoint Township Supervisors as Roadmasters: On a motion by Vernon Walter (2nd, Ray Benton), the Supervisors appointed Township Supervisors as Roadmasters.

Roll Call Vote: Joe, Yes Ray, Yes Vernon, Yes

Designate Open Records Officer: On a motion by Ray Benton (2nd, Vernon Walter), the Supervisors appointed Arlene Kuntz as Open Records Officer.

Roll Call Vote: Joe, Yes Ray, Yes Vernon, Yes

Appoint Township Permit Officer not requiring UCC Inspection: On a motion by Ray Benton (2nd, Joe Claar), the Supervisors reappointed Arlene Kuntz, Secretary/Treasurer, as the Township Permit Officer for permits not requiring UCC inspection.

Roll Call Vote: Joe, Yes Ray, Yes Vernon, Yes

Appoint Township Permit Agency(ies) requiring UCC Inspection: On a motion by Ray Benton (2nd, Vernon Walter), the Supervisors appointed both PA Municipal Code Alliance (PMCA) and Commonwealth Code Inspection Service (CCIS) as Township Uniform Construction Code agencies as determined by the applicant as to which agency that want to use.

Roll Call Vote: Joe, Yes Ray, Yes Vernon, Yes

Appoint Township Solicitor: On a motion by Vernon Walter (2nd, Ray Benton), the Supervisors appointed Nathan Karn of Evey Black Attorneys LLC as Township Solicitor at a rate of \$150 per hour.

Roll Call Vote: Joe, Yes Ray, Yes Vernon, Yes

Appoint Township Solicitor for Union Issues: On a motion by Vernon Walter (2nd, Ray Benton), the Supervisors appointed Patrick Fanelli of Fanelli Willett Law Offices as Township Solicitor for union related issues at a rate of \$155 per hour.

Roll Call Vote: Joe, Yes Ray, Yes Vernon, Yes

Appoint Township Engineer: On a motion by Joe Claar (2nd, Vernon Walter), the Supervisors appointed Stiffler McGraw Surveyor and Engineers as Township Engineer at the contracted rate.

Roll Call Vote: Joe, Yes Ray, Yes Vernon, Yes

Appoint Chairman of Vacancy Board: On a motion by Ray Benton (2nd, Vernon Walter), the Supervisors appointed Cathi Dibert as Chairman of the Vacancy Board.

Roll Call Vote: Joe, Yes Ray, Yes Vernon, Yes

Reappoint Emergency Management Coordinator: On a motion by Ray Benton (2nd, Joe Claar), the Supervisors reappointed Terri Lingenfelter as the EMC.

Roll Call Vote: Joe, Yes Ray, Yes Vernon, Yes

Appoint representative to the Government Advisory Committee for Blair County Planning Commission: On a motion by Vernon Walter (2nd, Ray Benton), the Supervisors appointed Vince Dodson as representative to the Government Advisory Committee for the Blair County Planning Commission.

Roll Call Vote: Joe, Yes Ray, Yes Vernon, Yes

Reappoint member to the Greenfield Township Municipal Authority Board: On a motion by Ray Benton (2nd, Joe Claar), the Supervisors reappointed Vernon Walter to the Greenfield Township Municipal Authority Board.

Roll Call Vote: Joe, Yes Ray, Yes Vernon, abstain

Appoint representative to the Blair Region Code Administration Committee: On a motion by Ray Benton (2nd, Vernon Walter), the Supervisors reappointed Chris Burket as the representative to the Blair Region Code Administration Committee.

Roll Call Vote: Joe, Yes Ray, Yes Vernon, Yes

Appoint Local Service Tax (LST) Collector: On a motion by Ray Benton (2nd, Joe Claar), the Supervisors reappointed Janice Crist as the Local Service Tax Collector at the rate of \$1,250 per year.

Roll Call Vote: Joe, Yes Ray, Yes Vernon, Yes

Establish LST Collector's Bond: On a motion by Vernon Walter (2nd, Joe Claar), the Supervisors set and approved the LST Collector's bond at \$160,000 thru Teeter Group at a cost of \$351 per year.

Roll Call Vote: Joe, Yes Ray, Yes Vernon, Yes

Appoint Earned Income Tax (EIT) Collector: On a motion by Vernon Walter (2nd, Joe Claar), the Supervisors appointed the Blair County Tax Collection Bureau to collect Earned Income Taxes at a 3% rate.

Roll Call Vote: Joe, Yes Ray, Yes Vernon, Yes

Accept Grace Helsel's resignation as BCTCB Rep: On a motion by Vernon Walter (2nd, Joe Claar), the Supervisors accepted Grace Helsel's resignation as Blair County Tax Collection Bureau Representative.

Roll Call Vote: Joe, Yes Ray, Yes Vernon, Yes

Appoint Dog Enforcement Officer: On a motion by Ray Benton (2nd, Vernon Walter), the Supervisors reappointed PA Humane Society and the State Dog Law Officer as the Dog Enforcement Officer.

Roll Call Vote: Joe, Yes Ray, Yes Vernon, Yes

Appoint ambulance service: On a motion by Vernon Walter (2nd, Ray Benton), the Supervisors reappointed AMED as the ambulance service.

Roll Call Vote: Joe, Yes Ray, Yes Vernon, Yes

Appoint police liaison to Board: On a motion by Vernon Walter (2nd, Joe Claar), the Supervisors reappointed Ray Benton as Police Liaison to the Board.

Roll Call Vote: Joe, Yes Ray, abstain Vernon, Yes

Designate voting delegate for the Bedford County Township & Borough Sanitary Corp (BCTBSC): On a motion by Ray Benton (2nd, Vernon Walter), the Supervisors reappointed Joe Claar as voting delegate at Bedford County Township & Borough Sanitary Corp.

Roll Call Vote: Joe, abstain Ray, Yes Vernon, Yes

Designation of Depositories: On a motion by Ray Benton (2nd, Vernon Walter), the Supervisors approved to continue to use First Commonwealth Bank in Claysburg for checking accounts.

Roll Call Vote: Joe, Yes Ray, Yes Vernon, Yes

Certify delegates to attend PSATS Annual Educational Conference: On a motion by Ray Benton (2nd, Joe Claar), the Supervisors approved for Supervisors, the Secretary and appointed employees to attend PSATS Annual Conference April 23-26, 2017.

Roll Call Vote: Joe, Yes Ray, Yes Vernon, Yes

Designate PSATS voting delegate: On a motion by Joe Claar (2nd, Ray Benton), the Supervisors designated Vernon Walter (Alternate: Joe Claar) as voting delegates at the PSATS Conference April 23-26, 2017.

Roll Call Vote: Joe, Yes Ray, Yes Vernon, Yes

Establish monthly meeting schedule: On a motion by Ray Benton (2nd, Joe Claar), the Supervisors approved to continue to have monthly meeting on the first Tuesday of each month at 7:30 p.m.

Roll Call Vote: Joe, Yes Ray, Yes Vernon, Yes

Establish reimbursement vehicle mileage rate: On a motion by Ray Benton (2nd, Joe Claar), the Supervisors approved to keep the vehicle mileage rate as set by the IRS of 53.5 cent per mile.

Roll Call Vote: Joe, Yes Ray, Yes Vernon, Yes

RESOLUTIONS

2017-01 Waiver of Employee Contributions to Pension Plan (Non-uniform): On a motion by Vernon Walter (2nd, Joe Claar), the Supervisors approved Resolution 2017-01

Roll Call Vote: Joe, Yes Ray, Yes Vernon, Yes

2017-02 Waiver of Employee Contributions to Pension Plan (Uniform/Police): On a motion by Joe Claar (2nd, Vernon Walter), the Supervisors approved Resolution 2017-02

Roll Call Vote: Joe, Yes Ray, Yes Vernon, Yes

2017-03 Appoint accounting firm to complete required 2016 DCED Audit: On a motion by Ray Benton (2nd, Vernon Walter), the Supervisors approved Resolution 2017-03

Roll Call Vote: Joe, Yes Ray, Yes Vernon, Yes

2017-04 Appoint representative to the Blair County Tax Collection Bureau: On a motion by Joe Claar (2nd, Ray Benton), the Supervisors appointed Christine Leslie as representative and Janice Crist as alternate representative to the BCTCB and approved Resolution 2017-04.

Roll Call Vote: Joe, Yes Ray, Yes Vernon, Yes

2017-05 Appoint Sewer Enforcement Officer: On a motion by Joe Claar (2nd, Ray Benton), the Supervisors reappointed Dean Shuller as Sewer Enforcement Officer with an annual fee of \$500 and approved Resolution 2017-05

Roll Call Vote: Joe, Yes Ray, Yes Vernon, Yes

At 7:30 p.m., the Regular Monthly Meeting began.

Approval of Meeting Minutes: On a motion by Joe Claar (2nd, Ray Benton), the December 6th Regular Meeting and December 14th Special Meeting minutes were approved with a unanimous vote.

Roll Call Vote: Joe, Yes Ray, Yes Vernon, Yes

Treasurer's Report: Report is attached. On a motion by Vernon Walter (2nd, Joe Claar), the Supervisors approved the Treasurer's Report as presented.

Roll Call Vote: Joe, Yes Ray, Yes Vernon, Yes

OLD BUSINESS

None

NEW BUSINESS

Bovard Heating contract – Renew Service Agreement: On a motion by Vernon Walter (2nd, Joe Claar), the Supervisors approved to renew the 2 year contract for maintenance at the Township Office and Community Center.

Roll Call Vote: Joe, Yes Ray, Yes Vernon, Yes

Claysburg Community Center: Vernon Walter brought up that the Claysburg Community Center is costing the Township a lot of money. There was a discussion with the residents in attendance about the rental rates and expenses. On a motion by Ray Benton (2nd, Vernon Walter), the Supervisors approved to contact ABCD Corporation to see if there would be any interest in the building from a small business. (The board will revisit this issue within 3 months after contacting ABCD Corp. The fire company can also discuss among themselves their interest.)

Roll Call Vote: Joe, Yes Ray, Yes Vernon, Yes

Teeter Group: Claysburg Volunteer Fire Co's workers comp: On a motion by Joe Claar (2nd, Vernon Walter), the Supervisors approved to pay the 5% service fee of \$676 for Teeter Group to manage the workers' compensation claims for the volunteer fire companies.

Roll Call Vote: Joe, Yes Ray, Yes Vernon, Yes

Claysburg Economic Development Inc (CEDI) – request to rename Claysburg Community Park to CEDI Community Park: On a motion by Ray Benton (2nd, Vernon Walter), the Supervisors moved to not change the Claysburg Community Park to the CEDI Community Park. In addition, a section may be added to the sign that park grounds were donated by the CEDI organization.

Roll Call Vote: Joe, Yes Ray, Yes Vernon, Yes

INFORMATION ONLY

None

ENGINEER'S REPORT:

- Hometown Bank – Township received the \$2,000 escrow for HOP Developers Agreement. Approved at prior meeting.
- Packard Street Development – Young Engineer & Surveyor is working on Engineer's comments.
- Everett Railroad PUC Crossing – No contact or updates.
- Marasco Park – The yellow lines were repainted.
- Shirley's Cookies Parking Lot Expansion – Eric still has under review. Stormwater report was not included with application.
- Sheetz Distribution Center Expansion – Plan tabled pending resolution of Engineers comments per letter dated January 3, 2017. There will be a Code of Appeals Hearing on January 24th for Sprinkler Code Variance for this project.
- Berkey/Dively Property Line Change – On a motion by Ray Benton (2nd, Vernon Walter), the Supervisors granted the following three (3) waivers: Section 403.b.2.c (2' contour line since no physical construction); Section 403.c.6 & 506.a (15' drainage easement

since all utilities & drainage already exist); and Section 505.2.b (minimum lot size for public sewer since the change will increase the lot size.)

Roll Call Vote: Joe, abstain Ray, Yes Vernon, Yes

- Berkey/Dively Property Line Change continued - On a motion by Vernon Walter (2nd, Ray Benton), the Supervisors conditionally approved the plan subject to the satisfaction of the additional comments by Engineer in his letter January 3, 2017.

Roll Call Vote: Joe, abstain Ray, Yes Vernon, Yes

- Tommi Lynn Burk/Joe Kennedy Lot Addition – On a motion by Ray Benton (2nd, Vernon Walter), the Supervisors granted two (2) waivers as follows: Section 403.b.2.c (2' contour line since no physical construction) and Section 403.c.6 & 506.a (15' drainage easement since all utilities & drainage already exist).

Roll Call Vote: Joe, Yes Ray, Yes Vernon, Yes

On a motion by Joe Claar (2nd, Ray Benton), the Supervisors conditionally approved the plan subject to the satisfaction of the additional comments by Engineer in his letter dated January 3, 2017.

Roll Call Vote: Joe, Yes Ray, Yes Vernon, Yes

- Salsgiver Telecom – HOP Utility Pole on Sheetz Way: On a motion by Vernon Walter (2nd, Ray Benton), the Supervisors granted conditionally approval with the following three (3) requirements: 1) Township satisfaction with location 2) PA One Call 3) Permit fee payment.

Roll Call Vote: Joe, Yes Ray, Yes Vernon, Yes

- Robert Gordon/Matthew Campagna Lot Merger – Clock starts tonight
- Jody O. Bradley – Renewal of existing DEP permit for residential sewage plant: No action needed by Township. Resident is required to notify to Township of renewal.
- Stephan Holland – HOP: The Engineer has questions regarding sight distance and speed limit issues. Eric will get letters to Township this week.
- Larry Milby – HOP: The Engineer has questions regarding sight distance and speed limit issues. Eric will get letters to Township this week.

ROAD FORMAN'S REPORT

Matt Treon, Roadmaster, listed December tasks (equipment repairs, Christmas lights, tire repair, stone/antiskid, half allotment of salt, plow & cinder and cleaned sidewalks)

POLICE REPORT

Chief Andy Campbell gave a verbal report of the attached report. Chairman Ray Benton thanked Andy for doing an outstanding job.

COMMENTS FROM RESIDENTS

John Burket complimented the Supervisors and stated things are better. Residents appreciate the Boards openness. Mr. Burket complimented Arlene Kuntz, Chief Campbell and the Police Department. He continued with several comments regarding current and past Township Supervisors and staffs involved with and in the community.

Liz Hoffman updated the Board on the Because We Care fundraising for State Trooper Weaver's wife.

With no further business, the meeting was adjourned at 8:20 p.m. with a unanimous vote on the motion by Joe Claar (2nd, Vernon Walter).

Respectfully submitted,

A handwritten signature in cursive script, appearing to read 'Arlene Kuntz', written in dark ink.

Arlene Kuntz, Secretary/Treasurer

**Annual Reorganizational Meeting Agenda
Greenfield Township Board of Supervisors
Tuesday, January 3, 2017**

Public comment is both welcome and invited. Time limits for comments will be set by the Chairman of the Board. Please state your name before speaking. We request that all residents be respectful when addressing the Board.

Meeting will be tape recorded for the sole purpose to transcribe meeting minutes.

Call Meeting to Order

Pledge of Allegiance

Appoint temporary Chair

Motion: _____ 2nd _____ Vote: Joe _____ Ray _____ Vernon _____

Comments: _____

Appoint temporary Secretary

Motion: _____ 2nd _____ Vote: Joe _____ Ray _____ Vernon _____

Comments: _____

Nominate & Elect Board Chairman

Motion: _____ 2nd _____ Vote: Joe _____ Ray _____ Vernon _____

Comments: _____

Nominate & Elect Board Vice-Chairman

Motion: _____ 2nd _____ Vote: Joe _____ Ray _____ Vernon _____

Comments: _____

Appoint Township Secretary/Treasurer and establish compensation

Motion: _____ 2nd _____ Vote: Joe _____ Ray _____ Vernon _____

Comments: _____

Appoint Assistant Township Secretary/Treasurer and establish compensation

Motion: _____ 2nd _____ Vote: Joe _____ Ray _____ Vernon _____

Comments: _____

Establish Treasurers' Bond

Motion: _____ 2nd _____ Vote: Joe _____ Ray _____ Vernon _____

Comments: _____

Authorize Secretary/Treasurer to pre pay all regularly incurred bills and payroll for the Township

Motion: _____ 2nd _____ Vote: Joe _____ Ray _____ Vernon _____

Comments: _____

Establish Township employees' compensation per approved 2017 budget

Motion: _____ 2nd _____ Vote: Joe _____ Ray _____ Vernon _____

Comments: _____

Determine holidays for non-union township employees

Motion: _____ 2nd _____ Vote: Joe _____ Ray _____ Vernon _____

Comments: _____

Appoint Township Supervisors as Roadmasters

Motion: _____ 2nd _____ Vote: Joe _____ Ray _____ Vernon _____

Comments: _____

Designate Open Records Officer

Motion: _____ 2nd _____ Vote: Joe _____ Ray _____ Vernon _____

Comments: _____

Appoint Township Permit Officer not requiring UCC Inspection

Motion: _____ 2nd _____ Vote: Joe _____ Ray _____ Vernon _____

Comments: _____

Appoint Township Permit Agency(ies) requiring UCC Inspection

Motion: _____ 2nd _____ Vote: Joe _____ Ray _____ Vernon _____

Comments: _____

Appoint Township Solicitor

Motion: _____ 2nd _____ Vote: Joe _____ Ray _____ Vernon _____

Comments: _____

Appoint Township Solicitor for Union Issues

Motion: _____ 2nd _____ Vote: Joe _____ Ray _____ Vernon _____

Comments: _____

Appoint Township Engineer

Motion: _____ 2nd _____ Vote: Joe _____ Ray _____ Vernon _____

Comments: _____

Appoint Chairman of Vacancy Board

Motion: _____ 2nd _____ Vote: Joe _____ Ray _____ Vernon _____

Comments: _____

Reappoint Emergency Management Coordinator

Motion: _____ 2nd _____ Vote: Joe _____ Ray _____ Vernon _____

Comments: _____

Appoint representative to the Government Advisory Committee for Blair County Planning Commission

Motion: _____ 2nd _____ Vote: Joe _____ Ray _____ Vernon _____

Comments: _____

Reappoint member to the Greenfield Township Municipal Authority Board

Motion: _____ 2nd _____ Vote: Joe _____ Ray _____ Vernon _____

Comments: _____

Appoint representative to the Blair Region Code Administration Committee

Motion: _____ 2nd _____ Vote: Joe _____ Ray _____ Vernon _____

Comments: _____

Appoint Local Service Tax (LST) Collector

Motion: _____ 2nd _____ Vote: Joe _____ Ray _____ Vernon _____

Comments: _____

Establish LST Collector's Bond

Motion: _____ 2nd _____ Vote: Joe _____ Ray _____ Vernon _____

Comments: _____

Appoint Earned Income Tax (EIT) Collector

Motion: _____ 2nd _____ Vote: Joe _____ Ray _____ Vernon _____

Comments: _____

Accept Grace Helsel's resignation as BCTCB Rep

Motion: _____ 2nd _____ Vote: Joe _____ Ray _____ Vernon _____

Comments: _____

Appoint Dog Enforcement Officer

Motion: _____ 2nd _____ Vote: Joe _____ Ray _____ Vernon _____

Comments: _____

Appoint ambulance service

Motion: _____ 2nd _____ Vote: Joe _____ Ray _____ Vernon _____

Comments: _____

Appoint police liaison to Board

Motion: _____ 2nd _____ Vote: Joe _____ Ray _____ Vernon _____

Comments: _____

Designate voting delegate for the Bedford County Township & Borough Sanitary Corp (BCTBSC)

Motion: _____ 2nd _____ Vote: Joe _____ Ray _____ Vernon _____

Comments: _____

Designation of Depositories

Motion: _____ 2nd _____ Vote: Joe _____ Ray _____ Vernon _____

Comments: _____

Certify delegates to attend PSATS Annual Educational Conference

Motion: _____ 2nd _____ Vote: Joe _____ Ray _____ Vernon _____

Comments: _____

Designate PSATS voting delegate

Motion: _____ 2nd _____ Vote: Joe _____ Ray _____ Vernon _____

Comments: _____

Establish monthly meeting schedule

Motion: _____ 2nd _____ Vote: Joe _____ Ray _____ Vernon _____

Comments: _____

Establish reimbursement vehicle mileage rate

Motion: _____ 2nd _____ Vote: Joe _____ Ray _____ Vernon _____

Comments: _____

RESOLUTIONS

2017-01 Waiver of Employee Contributions to Pension Plan (Non-uniform)

Motion: _____ 2nd _____ Vote: Joe _____ Ray _____ Vernon _____

Comments: _____

2017-02 Waiver of Employee Contributions to Pension Plan (Uniform/Police)

Motion: _____ 2nd _____ Vote: Joe _____ Ray _____ Vernon _____

Comments: _____

2017-03 Appoint accounting firm to complete required 2016 DCED Audit

Motion: _____ 2nd _____ Vote: Joe _____ Ray _____ Vernon _____

Comments: _____

2017-04 Appoint representative to the Blair County Tax Collection Bureau

Motion: _____ 2nd _____ Vote: Joe _____ Ray _____ Vernon _____

Comments: _____

2017-05 Appoint Sewer Enforcement Officer

Motion: _____ 2nd _____ Vote: Joe _____ Ray _____ Vernon _____

Comments: _____

Regular Monthly Meeting

Approval of Minutes – Regular Meeting December 6th & Special Meeting December 14th

Motion: _____ 2nd _____ Vote: Joe _____ Ray _____ Vernon _____

Comments: _____

Treasurer's Report

Motion: _____ 2nd _____ Vote: Joe _____ Ray _____ Vernon _____

Comments: _____

OLD BUSINESS

None

NEW BUSINESS

Bovard Heating contract – Renew Service Agreement

Motion: _____ 2nd _____ Vote: Joe _____ Ray _____ Vernon _____

Comments: _____

Teeter Group: Claysburg Volunteer Fire Co's workers comp

Motion: _____ 2nd _____ Vote: Joe _____ Ray _____ Vernon _____

Comments: _____

Claysburg Economic Development Inc (CEDI) – request to rename park CEDI Community Park

Motion: _____ 2nd _____ Vote: Joe _____ Ray _____ Vernon _____

Comments: _____

REPORTS

Engineer's Report

Road Master's Report

Police Department Report

Comments from Residents – General

Adjournment

