

**Greenfield Township Supervisors
Meeting – June 6, 2017**

At the Greenfield Township building, the regular meeting of the Board of Supervisors of Greenfield Township was called to order by Vice-Chairman Claar at 7:28 p.m. The meeting was opened with the pledge of allegiance.

Present: Joe Claar, Vernon Walter, Michael Sell (MC Herald), Roger Lingenfelter, Eric Casanave (Stiffler McGraw), Vince Dodson, Bill Lightner, Liz Hoffman, Scott Eicher, Jordan Oldham, Matt Treon, Rich Brant, Troy Crist, James Acker, Dan Bennett (Sheetz Distribution Center) and Arlene Kuntz.

Absent: Ray Benton

Joe Claar announced there was an Executive Session on May 17th for the Nuisance Hearing on May 30th.

Approval of Meeting Minutes – On a motion by Vernon Walter (2nd, Joe Claar), the May 2, 2017 Regular Meeting minutes were approved as presented.

Roll Call Vote: Joe, Yes Vernon, Yes

Treasurer's Report – Report is attached. On a motion by Vernon Walter (2nd, Joe Claar), the Supervisors approved the Treasurer's Report as presented. Joe Claar asked the Treasurer to report financial investment options at the next meeting.

Roll Call Vote: Joe, Yes Vernon, Yes

Ordinance 2017-01 Supervisors' Compensation – On a motion by Vernon Walter (2nd, Joe Claar), the Supervisors approved Ordinance 2017-01 to change the Supervisors' compensation to \$150 per month for future Supervisors.

Roll Call Vote: Joe, Yes Vernon, Yes

OLD BUSINESS

PT Police Officer Position, Terminate Job Offer – On a motion by Joe Claar (2nd, Vernon Walter), the Supervisors terminated the employment offered to Benjamin Redmond as a Part-Time Police Officer.

Roll Call Vote: Joe, Yes Vernon, Yes

Recall Furloughed Police Officer, Tyler Grigg – On a motion by Joe Claar (2nd, Vernon Walter), the Supervisors approved to put Tyler Grigg on the charter as a Part-Time Police Officer.

Roll Call Vote: Joe, Yes Vernon, Yes

Claysburg Community Park electrical lines – On a motion by Vernon Walter (2nd, Joe Claar), the Supervisors accepted the recommendations from Stiffler McGraw and approved to place the project out to bid with the stipulation of a completion date by August 12, 2017. Bids will be opened at the July 5, 2017 meeting.

Roll Call Vote: Joe, Yes Vernon, Yes

Claysburg Community Center – On a motion by Joe Claar (2nd, Vernon Walter) after receiving an update from the Community Center Committee, the Supervisors moved to not sell the Claysburg Community Center.
Roll Call Vote: Joe, Yes Vernon, Yes

NEW BUSINESS

Community Park – Redfox Spouting estimate – On a motion by Joe Claar (2nd, Vernon Walter), the Supervisors approved to accept the job estimate from Redfox Spouting to put down spouting on pavilion #4 and the gazebo at the Claysburg Community Park for \$800. Redfox Spouting will need to provide the Township with proper insurance and completed W9, as well as complete the project within thirty (30) days.
Roll Call Vote: Joe, Yes Vernon, Yes

Resolution 2017-06: Emergency Operations Plan – On a motion by Joe Claar (2nd, Vernon Walter), the Supervisors approved Resolution 2017-06 and placed the updated Emergency Operation Plan into record at Blair County and Greenfield Township departments.
Roll Call Vote: Joe, Yes Vernon, Yes

INFORMATION ONLY

- 10 a.m., June 23rd: CDBG Pre-bid meeting for ADA project at township building
- July meeting will be Wednesday, July 5th due to holiday.
- 4 p.m., July 5th CDBG bids due for ADA project at township building
- August 12th & 13th – Community Days at the Park

ENGINEER'S REPORT

Steve Holland: HOP – On a motion by Vernon Walter (2nd, Joe Claar), the Supervisors approved Steve Holland's Highway Occupancy Permit for his driveway at 175 Packard Street, Claysburg.

Roll Call Vote: Joe, Yes Vernon, Yes

James & Rhea Acker Lot Line Change – Tabled; Easement need to be placed on plans & both property owners' signatures on plans.

Packard Street Condos – No update since May 2nd extension letter.

Jarrett Musselman – No action needed. Received surety letter last month. He needs ENS approval before Development Agreement can be executed.

Capital Telecom – No action needed. Surety letter was received. Need to post surety & will not need Developers Agreement due to the size of the project.

Marasco Park – Paving is complete; past Central States there is a slight bump on the road. Township will monitor the bump. Penelec has not completed their work.

Central States – Letter of Credit expires June 30th.

Sheetz Distribution Center – Dan Bennett, Sheetz Distribution Center Engineer & Facilities Manager, came to the meeting to find out the process to have a 4-way stop sign placed on Sheetz Way to assist with the anticipated increased volume of staff at the new corporate office that will open in about a year. Also, he would like a duck crossing sign on Sheetz Way. In order to authorize a permanent 4-way stop sign, a study will need to be done. All PennDOT and federal regulations will need to be met for sign placement, size & purpose. Eric Casanave provided Dan with a packet of information.

CDBG ADA project at Township Building – Eric updated the Supervisors that Trina Illnig asked him to review bond and assurances for bid proposal.

Township Tour after Rain Storm – Eric Casanave updated the Supervisors on a 6/2/2017 tour he had of several locations affected by a recent rain storm.

1. Locust Street/Milby Property – Mr. Milby has erected two (2) trailers that are causing flow activity. Eric saw a report and video of water flowing across the street. This is an example of offsite improvement that has caused stormwater to impact township property and even downstream properties. Jordan mentioned the driveway is being used without an HOP at this location. HOP was denied for sight distance. Joe requested Arlene contact the Solicitor regarding this HOP matter. Since tour on 6/2/17, dirt has been added to build up the front yard which is going to cause more water issues per Matt.
2. Intersection of Evergreen Road & Rose Lane – Heavy rains are causing some problems. Eric recommends cleaning out ditch & trim vegetation at Roudabush's Market. Also, he recommends to stay away from cat tails.
3. Hilltop Road – Private property has a steep driveway with a curve. Debris washes off and onto township road. Driveway is not compliant with township ordinance. Eric recommends tightening and enforcing permits. Residence get a permit but do other work not on permit. Also, he recommends contacting the township Solicitor regarding what can be done with a private property that affects township roads, township right-of-ways, as well as damage township roads.

ROAD MASTER REPORT

Matt reported mowing and weeding continued, as well as grading the roads. Clean Up Day totals are as follows: 11.61 tons of tires; 16.26 tons for landfill; 43,260 lbs. of scrap metal. Matt is going to have PennDOT's Municipal Services look at Church Street, Park Road and Champion Road for blacktop paving this summer.

POLICE REPORT

Corporal Rich Brant gave the Police Report (attached). There was a discussion regarding the police and coverage in the township especially during summer holidays. *Liz Hoffman* said there are more traumas over the summer and police help the First Responders with traffic control. *Vernon Walter* asked Rich about the responsibility of missed calls (35 missed calls of 88 calls). *Bill Lightner* asked why Tyler Grigg was hired part-time and not full time. *Roger Lingenfelter* stated he is concerned no officer is in the township when officers are in court. *Scott Eicher* described an incident where family and neighbors fought while fireman tried to help a victim. Since no officer was on duty in township, they had to wait 35 minutes for State Police assistance. Also, the CVF went on this call since there no officer on duty in the township. *Jim Acker* stated he was surprised there is only one officer in the township. He felt he paid enough taxes for additional officers.

On a motion by Joe Claar (2nd, Vernon Walter), the Supervisors extend offer of a full time position to Tyler Grigg with the provision to finish his probation from before. At the completion of the probation, he will be paid at a First Officer hourly rate.

Roll Call Vote:

Joe, Yes

Vernon, Yes

PUBLIC COMMENTS

Scott Eicher said the QRS is approved and will start in the fall. He thanked the Township for reviewing the contract.

Bill Lightner asked why last month the Supervisors voted to hire another law firm.

Vince Dodson asked who the township solicitor is.

With no further business, the meeting was adjourned at 9:10 p.m. with a unanimous vote on the motion by Joe Claar (2nd, Vernon Walter).

Roll Call Vote:

Joe, Yes

Vernon, Yes

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Arlene Kuntz', written in a cursive style.

Arlene Kuntz, Secretary/Treasurer

**Agenda – Regular Meeting
Greenfield Township Board of Supervisors
Tuesday, June 6, 2017**

Public comment is both welcome and invited. Time limits for comments will be set by the Chairman of the Board. Please state your name before speaking. We request that all residents be respectful when addressing the Board.

Meeting will be tape recorded for the sole purpose to transcribe meeting minutes.

Call Meeting to Order

Pledge of Allegiance

Executive Session (May 17, 2017) & Nuisance Hearing (May 30, 2017)

Approval of Minutes –Regular Meeting May 2, 2017

Motion: _____ 2nd _____ Vote: Joe _____ Ray _____ Vernon _____

Comments: _____

Treasurer's Report

Motion: _____ 2nd _____ Vote: Joe _____ Ray _____ Vernon _____

Comments: _____

Ordinance 2017-01 Supervisors Compensation

Motion: _____ 2nd _____ Vote: Joe _____ Ray _____ Vernon _____

Comments: _____

OLD BUSINESS

PT Police Officer Position – Terminate Job Offer

Motion: _____ 2nd _____ Vote: Joe _____ Ray _____ Vernon _____

Comments: _____

Recall Police Officer – Tyler Grigg

Motion: _____ 2nd _____ Vote: Joe _____ Ray _____ Vernon _____

Comments: _____

Claysburg Community Park electrical lines

Motion: _____ 2nd _____ Vote: Joe _____ Ray _____ Vernon _____

Comments: _____

Community Center – Update

Motion: _____ 2nd _____ Vote: Joe _____ Ray _____ Vernon _____

Comments: _____

NEW BUSINESS

Community Park – Redfox rain spouting estimate

Motion: _____ 2nd _____ Vote: Joe _____ Ray _____ Vernon _____

Comments: _____

Resolution 2017-06: Emergency Operations Plan

Motion: _____ 2nd _____ Vote: Joe _____ Ray _____ Vernon _____

Comments: _____

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REPORTS

- Engineer's Report
- Road Forman's Report
- Police Report

Comments from Residents – General

Adjournment