

**Greenfield Township Supervisors
Meeting – October 3, 2017**

At the Greenfield Township building, the regular meeting of the Board of Supervisors of Greenfield Township was called to order by Chairman Benton at 7:30 p.m. The meeting opened with the pledge of allegiance.

Present: Ray Benton, Joe Claar, Vernon Walter, Mike Sell (Morrison Cove Herald), Nathan Claycomb, Eric Casanave (Stiffler McGraw), Jordan Oldham, Matt Treon, Rod & Cathie Dibert, Trina Illig (Blair County), Tim Oakes, Mike Musselman, Larry Musselman, Judy Ebersole, Angie Ebersole, and Arlene Kuntz.

Executive Session before meeting regarding personnel issue.

Approval of Meeting Minutes – On a motion by Ray Benton (2nd, Vernon Walter), the September 5, 2017, Regular Meeting minutes were approved with a request for a topic and discussion summary added for the police consolidation meeting and to clarify the motion for the Stainbrook land development project.

Roll Call Vote: Joe, Yes Ray, Yes Vernon, Yes

On a motion by Vernon Walter (2nd, Joe Claar), the Supervisors approved the September 18, 2017, Special Meeting minutes as presented.

Roll Call Vote: Joe, Yes Ray, Yes Vernon, Yes

Treasurer's Report – Report is attached. On a motion by Vernon Walter (2nd, Joe Claar), the Supervisors approved the Treasurer's Report as presented.

Roll Call Vote: Joe, Yes Ray, Yes Vernon, Yes

OLD BUSINESS

Full-time & Part-time Police Officer applications – The Supervisors will interview three (3) of the five (5) police officer applicants. On a motion by Ray Benton (2nd, Vernon Walter), the Supervisors hired Terry Lingenfelter for a causal position to perform background investigations for new employees of Greenfield Township.

Roll Call Vote: Joe, Yes Ray, Yes Vernon, Yes

Police Department Consolidation with Freedom Township – No action needed. Freedom Township does not wish to conduct any further meetings for this subject matter.

2014 CDBG Remaining Funds – On a re-motion by Ray Benton (2nd, Vernon Walter), the Supervisors allocated the available 2014 CDBG funds as follows: \$18,000 to housing rehabilitation and the remaining to the Claysburg Area Park and Claysburg Community Center's ADA items.

Roll Call Vote: Joe, Yes Ray, Yes Vernon, Yes

2016 CDBG Funds – On a motion by Ray Benton (2nd, Vernon Walter), the Supervisors reallocated the 2016 CDBG funds from housing rehabilitation to ADA projects at the Claysburg Area Park and Claysburg Community Center.

Roll Call Vote: Joe, Yes Ray, Yes Vernon, Yes

2017 CDBG Funds – On a motion by Ray Benton (2nd, Vernon Walter), the Supervisors allocated the 2017 CDBG funds to ADA projects at the Claysburg Area Park and Claysburg Community Center.

Roll Call Vote: Joe, Yes Ray, Yes Vernon, Yes

Municipal Service Mutual Aid Agreement – On a motion by Ray Benton (2nd, Vernon Walter), the Supervisors accepted the Municipal Service Mutual Aid Agreement as presented.

Roll Call Vote: Joe, Yes Ray, Yes Vernon, Yes

NEW BUSINESS

Trick or Treat Night – On a motion by Ray Benton (2nd, Vernon Walter), the Supervisors determined Thursday, October 26th 6:00 p.m. – 8:00 p.m. as this year's Trick or Treat night in the municipality that coincides with Blair County.

Roll Call Vote: Joe, Yes Ray, Yes Vernon, Yes

2018 Community Center Rent and Deposit Amount – On a motion by Vernon Walter (2nd, Ray Benton), the Supervisors established the 2018 Claysburg Community Center small group rent amount of \$80, large group rent amount of \$260 and small group deposit of \$50. Large group deposit will remain the same.

Roll Call Vote: Joe, Yes Ray, Yes Vernon, Yes

Transfer funds from Liquid Fuels Money Market for 2017 paving project – On a motion by Ray Benton (2nd, Joe Claar), the Supervisors authorized Arlene Kuntz, Township Treasurer, to transfer \$90,000 from the Liquid Fuels Money Market account into the Liquid Fuels checking account. The Township Treasurer may submit payment to NESL after the PennDOT paving project review is approved.

Roll Call Vote: Joe, Yes Ray, Yes Vernon, Yes

General Fund Money Market into a CD – On a motion by Ray Benton (2nd, Vernon Walter), the Supervisors authorized Arlene Kuntz, Township Treasurer, to move \$100,000 from the General Fund Money Market account into a certificate deposit with First National Bank for a thirteen (13) month term and 1.75% APY.

Roll Call Vote: Joe, Yes Ray, Yes Vernon, Yes

First National Bank Credit Card for Road Master & Secretary – On a motion by Vernon Walter (2nd, Joe Claar), the Supervisors approved opening a credit card with First National Bank with a limit amount of \$10,000. Matt Treon, Roadmaster, and Arlene Kuntz, Secretary, will each have a \$1,500 limit.

Roll Call Vote: Joe, Yes Ray, Yes Vernon, Yes

Bids for 2018 CPA Audit Firm – On a motion by Ray Benton (2nd, Joe Claar), the Supervisors authorized to advertise for bid proposals for a CPA firm to audit and complete the 2017 DCED annual audit report. Request for Proposals will be reviewed at the January 2nd reorganization meeting.

Roll Call Vote: Joe, Yes Ray, Yes Vernon, Yes

INFORMATION ONLY

- Sun., October 8th: Crop Walk for Hunger
 - Bedford Street will close 1:45-2:45 p.m. between Oakdale Road and Walnut Street including the side streets Walnut & Clair Street.
- Sat., October 21st: Halloween Parade
 - Bedford Street will be closed 1-3 p.m. from the High School to Church Street

ENGINEER'S REPORT

Jarrett Musselman: Storage Units– On a motion by Ray Benton (2nd, Joe Claar), the Supervisors approved to reduce the surety for required improvements amount by 30%.

Roll Call Vote: Joe, Yes Ray, Yes Vernon, Yes

Hometown Bank – On a motion by Ray Benton (2nd, Joe Claar), the Supervisors approved to release the developer's agreement surety of \$159,791.50 plus earned interest.

Roll Call Vote: Joe, Yes Ray, Yes Vernon, Yes

Bruce Walters Subdivision – On a motion by Joe Claar (2nd, Ray Benton), the Supervisors tabled the plan subject to resolution of comments per the Township Engineer's September 8, 2017, letter.

Roll Call Vote: Joe, Yes Ray, Yes Vernon, Yes

Electrical Upgrade at Claysburg Area Park – Eric Casanave updated the Supervisors that Jeff Bilotte, Stiffler McGraw, review of electric usage at the park and find there is no justification to go to a 400 amp service at the park. No action needed.

DCNR Grant Workshop – On a motion by Joe Claar (2nd, Vernon Walter), the Supervisors approved for Arlene Kuntz to attend a DCNR Grant workshop for recreation and conservation projects on November 21, 2017, in State College.

Roll Call Vote: Joe, Yes Ray, Yes Vernon, Yes

ROADMASTER'S REPORT

Matt Treon reported mid-October the park would close by shutting off the water and removing all sports nets. The retaining wall project can begin then. Matt and Jordan will continue to patch, grade and mow before winter. They are preparing to put away the summer equipment and getting the winter equipment ready. Matt will order signs for on the new truck.

Street Signs - There was a discussion about who is responsible for faded street signs on private roads. On a motion by Vernon Walter (2nd, Ray Benton), the Supervisors approved to replace up to twenty-four (24) street signs as per the list prepared and provided by Matt Treon, Roadmaster.

Roll Call Vote: Joe, Yes Ray, Yes Vernon, Yes

Snow Plow Helper – Matt informed the Supervisors Jim McCarty might not be able to drive the new truck to plow snow this winter. Matt will ask Alan Claar if he is interested in plowing snow this winter.

POLICE REPORT

Nathan Claycomb gave the police report (attached). He reported he was at the elementary (K-3rd grade) school for a fire prevention assembly. An Officer is scheduled to assist with the Crop Walk, as well as coverage during Trick or Treat night.

On a motion by Joe Claar (2nd, Vernon Walter), the Supervisors approved for Nathan Claycomb to schedule Tyler Grigg ten (10) hours of overtime per week for a total of 50 hours per week effective immediately.

Roll Call Vote: Joe, Yes Ray, Yes Vernon, Yes

PUBLIC COMMENTS

Angie Ebersole asked the Supervisors how long a house needs to be considered hazardous before something is done. Adam Lebendig's house along Church Street was involved in a fire several years ago. Officer Claycomb will check the house for possible blight issues.

Judy Ebersole asked if road repairs could be done in Coney Island area with CDBG funds. Eric Casanave and Matt Treon will do a site visit.

With no further business, the meeting adjourned at 8:45 p.m. with a unanimous vote on the motion by Ray Benton (2nd, Vernon Walter).

Roll Call Vote:

Joe, Yes

Ray, Yes

Vernon, Yes

Respectfully submitted

A handwritten signature in black ink, appearing to read 'Arlene Kuntz', written in a cursive style.

Arlene Kuntz, Secretary/Treasurer

**Agenda – Regular Meeting
Greenfield Township Board of Supervisors
Tuesday, October 3, 2017**

Public comment is both welcome and invited. Time limits for comments will be set by the Chairman of the Board. Please state your name before speaking. We request that all residents be respectful when addressing the Board.

The meeting will be tape recorded for the sole purpose to transcribe meeting minutes.

Call Meeting to Order

Pledge of Allegiance

Executive Session was held before meeting

Approval of Minutes –Regular Meeting September 5, 2017, & Special Meeting September 18, 2017

Motion: _____ 2nd _____ Vote: Joe _____ Ray _____ Vernon _____

Comments: _____

Treasurer's Report

Motion: _____ 2nd _____ Vote: Joe _____ Ray _____ Vernon _____

Comments: _____

OLD BUSINESS

Full-time & Part-time Police Officer applications

Motion: _____ 2nd _____ Vote: Joe _____ Ray _____ Vernon _____

Comments: _____

Police Department Consolidation with Freedom Township

Motion: _____ 2nd _____ Vote: Joe _____ Ray _____ Vernon _____

Comments: _____

2014 CDBG Remaining Funds

Motion: _____ 2nd _____ Vote: Joe _____ Ray _____ Vernon _____

Comments: _____

2017 CDBG Funds Allocation

Motion: _____ 2nd _____ Vote: Joe _____ Ray _____ Vernon _____

Comments: _____

Municipal Service Mutual Aid Agreement

Motion: _____ 2nd _____ Vote: Joe _____ Ray _____ Vernon _____

Comments: _____

NEW BUSINESS

Trick or Treat Night – Thursday, October 26th 6:00 – 8:00 p.m.

Motion: _____ 2nd _____ Vote: Joe _____ Ray _____ Vernon _____

Comments: _____

2018 Community Center Rent & Deposit AmountMotion: _____ 2nd _____ Vote: Joe _____ Ray _____ Vernon _____

Comments: _____

Transfer funds from Liquid Fuels Money Market for 2017 paving projectMotion: _____ 2nd _____ Vote: Joe _____ Ray _____ Vernon _____

Comments: _____

General Fund Money Market into a CDMotion: _____ 2nd _____ Vote: Joe _____ Ray _____ Vernon _____

Comments: _____

First National Bank Credit Card for Road Master & SecretaryMotion: _____ 2nd _____ Vote: Joe _____ Ray _____ Vernon _____

Comments: _____

Bids for 2018 CPA Audit FirmMotion: _____ 2nd _____ Vote: Joe _____ Ray _____ Vernon _____

Comments: _____

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REPORTS

- Engineer's Report
- Road Master's Report
 - Street Signs
- Police Report
 - Crop Walk traffic assistance

Comments from Residents – General

Adjournment