

**Greenfield Township Supervisors  
Regular Meeting  
February 6, 2018**

The regular meeting of the Board of Supervisors of Greenfield Township was called to order by Chairman Treon at 7:30 p.m. The meeting opened with the pledge of allegiance.

**Present:** Supervisor Ray Benton, Supervisor Matt Treon, Supervisor Jordan Oldham, Kim Benton, OIC Nathan Claycomb, Rod and Cathi Dibert, Mike Sell (MC Herold), Adam Lebendig, Kayla Roudabush & child, Greg Hetrick, Greg Werstil , Liz Hoffman, Tim Oakes, Eric Casanave (Stiffler McGraw), and Arlene Kuntz.

*The Chairman informed those present there was an **Executive Session** on January 5<sup>th</sup> & 18<sup>th</sup>, for personnel matters.*

**Approval of Meeting Minutes:** On a motion by Jordan Oldham (2<sup>nd</sup>, Ray Benton), the Supervisors approved January 2, 2018, Reorganizational and Regular Meeting minutes with one typo correction.

Roll Call Vote: Ray, Yes      Matt, Yes      Jordan, Yes

**Treasurer's Report:** Report is attached. On a motion by Jordan Oldham (2<sup>nd</sup>, Matt Treon), the Supervisors approved the Treasurer's Report as presented.

Roll Call Vote: Ray, Yes      Matt, Yes      Jordan, Yes

**Transfer Funds: Liquid Fuels money market account to Liquid Fuels checking:** On a motion by Matt Treon (2<sup>nd</sup>, Jordan Oldham), the Supervisors authorized the Treasurer to transfer \$10,000 from the S&T Bank Liquid Fuels money market account to the First Commonwealth Bank Liquid Fuels checking account.

Roll Call Vote: Ray, Yes      Matt, Yes      Jordan, Yes

**ORDINANCE**

**2018-01 Cable Franchise Agreement with Atlantic broadband:** On a motion by Matt Treon (2<sup>nd</sup>, Jordan Oldham), the Supervisors approved Ordinance 2018-01 Cable Franchise Agreement and the internet side letter with Atlantic Broadband.

Roll Call Vote: Ray, Yes      Matt, Yes      Jordan, Yes

**Resolution 2018-03 Appoint Young Oaks Brown & Company, PC to complete 2017 DCED Audit:** On a motion by Jordan Oldham (2<sup>nd</sup>, Matt Treon), the Supervisors approved Resolution 2018-03.

Roll Call Vote: Ray, Yes      Matt, Yes      Jordan, Yes

## **OLD BUSINESS**

**Police Department — Hiring:** On a motion by Ray Benton (2<sup>nd</sup>, Jordan Oldham), the Supervisors hired Jason Loose as a Police Officer at an hourly rate of \$14.50 with a part-time status and a one-year probationary period.

Roll Call Vote: Ray, Yes      Matt, Yes      Jordan, Yes

**Contact Altoona Donation:** On a motion by Matt Treon (2<sup>nd</sup>, Jordan Oldham), the Supervisors moved to not make the requested donation to Contact Altoona since the 2018 budget does not include this expense; as well as the Police Department is unfamiliar with the agency.

Roll Call Vote: Ray, Yes      Matt, Yes      Jordan, Yes

**Township Solicitor(s):** On a motion by Jordan Oldham (2<sup>nd</sup>, Matt Treon), the Supervisors approved to run an ad for a municipal solicitor with union experience.

Roll Call Vote: Ray, No      Matt, Yes      Jordan, Yes

**Employee Time Clock:** On a motion by Matt Treon (2<sup>nd</sup>, Jordan Oldham), the Supervisors approved to purchase a time clock from Sam's Clock for \$200 and place in the Highway Maintenance garage for full-time and part-time department staff use.

Roll Call Vote: Ray, Yes      Matt, Yes      Jordan, Yes

**Nuisance Ordinance Violation— Church Street, Claysburg:** On a motion by Ray Benton (2<sup>nd</sup>, Matt Treon), the Supervisors rescinded the demolition order at 234 Church Street, Claysburg, PA, after reviewing the improvements completed to the structure.

Roll Call Vote: Ray, Yes      Matt, Yes      Jordan, Yes

## **NEW BUSINESS**

**Nuisance Ordinance Violation:** On a motion by Ray Benton (2<sup>nd</sup>, Matt Treon), the Supervisors approved to move forward with the blighted property at 625 Peanut Drive, Claysburg, PA, per the information provided by OIC Nathan Claycomb.

Roll Call Vote: Ray, Yes      Matt, Yes      Jordan, Yes

**Nuisance Ordinance—Revise and establish a Blight Ordinance:** On a motion by Ray Benton (2<sup>nd</sup>, Matt Treon), the Supervisors moved to proceed to separate the current Nuisance Ordinance for blighted property and nuisance property.

Roll Call Vote: Ray, Yes      Matt, Yes      Jordan, Yes

**November 6, 2018, BOS meeting —Adjust meeting location or date due to Election Polling site**  
On a motion by Jordan Oldham (2<sup>nd</sup>, Matt Treon), the Supervisors moved to change November 6, 2018, meeting to November 7, 2018, and keep the Township building as the meeting location.

Roll Call Vote: Ray, Yes      Matt, Yes      Jordan, Yes

**Community Center—Feb 22<sup>nd</sup>, Girl Scouts sort cookies:** On a motion by Ray Benton (2<sup>nd</sup>, Matt Treon), the Supervisors denied the Girl Scouts use of the Community Center due to rental at center until 2:00 p.m. and scouts wanted in earlier.

Roll Call Vote: Ray, Yes      Matt, Yes      Jordan, Yes

On a motion by Ray Benton (2<sup>nd</sup>, Matt Treon), the Supervisors approved the Girl Scouts to use the Community Center after the renter leaves the building around 2:00 p.m. on February 22, 2018, and waived the rental fee.

Roll Call Vote: Ray, Yes      Matt, Yes      Jordan, Yes

**DCNR Grant Application – Site Development Drawings & Detailed Cost Estimates:** On a motion by Ray Benton (2<sup>nd</sup>, Jordan Oldham), the Supervisors authorize to spend the money now to have Stiffler McGraw Engineers prepare the site development plans for the DCNR grant application. The plans are to include the CDBG Phase I ADA Compliant improvements at the Claysburg Community Park and Claysburg Community Center.

Roll Call Vote: Ray, Yes      Matt, Yes      Jordan, Yes

**Police Dept—VASCAR Unit:** On a motion by Ray Benton (2<sup>nd</sup>, Matt Treon), the Supervisors moved not to repair the damaged VASCAR unit. After the new ENRADD device is received, YIS may purchase the old VASCAR units.

Roll Call Vote: Ray, Yes      Matt, Yes      Jordan, Yes

**2018 Clean Up Day:** On a motion by Matt Treon (2<sup>nd</sup>, Ray Benton), the Supervisors selected Saturday, April 28, 2018, from 8 a.m. to 2 p.m. as Community Clean-Up Day with seven dumpsters.

Roll Call Vote: Ray, Yes      Matt, Yes      Jordan, Yes

On a motion by Ray Benton (2<sup>nd</sup>, Jordan Oldham), the Supervisors moved to ask local organizations for highway clean-up sponsorships.

Roll Call Vote: Ray, Yes      Matt, Yes      Jordan, Yes

**2018 Summer Paving Project:** No action needed

**Pennsylvania 811 Safe Digging Month Proclamation:** On a motion by Ray Benton (2<sup>nd</sup>, Matt Treon), the Supervisors proclaim April as Pennsylvania 811 Safe Digging Month.

Roll Call Vote: Ray, Yes      Matt, Yes      Jordan, Yes

**Claysburg-Kimmel School District Request—Build a dugout at Jr High ballfield:** On a motion by Ray Benton (2<sup>nd</sup>, Matt Treon), the Supervisors asked for a written request from the school district with a sketch plan of the project.

Roll Call Vote: Ray, Yes      Matt, Yes      Jordan, Yes

### **INFORMATION ONLY**

- *Senator Eichelberger's Town Hall Meeting*  
Tues., February 13, 2018  
6:30 – 7:30 p.m.  
Claysburg Community Center

### **ENGINEER'S REPORT:**

- Greg Werstil — No action needed. Township Secretary will forward Township Engineer's letter to the Blair County Conservation District.
- Ski Gap Community Center: Basketball court — no action needed.
- Sheetz crosswalk — No action needed.
- Corporate Blvd — The Maintenance Bond will expire March 2018; therefore, a walk-thru inspection will occur before the next meeting.

### **ROAD FORMAN'S REPORT**

Matt Treon, Roadmaster, reported this month the Highway Department would cinder, salt and work on whatever needs to be done. At the meetings, Matt will list plans for the coming month and what was done the prior month. The Supervisors discussed painting at the Community Center.

### **POLICE REPORT**

OIC Nathan Claycomb read the police report.

On a motion by Ray Benton (2nd, Matt Treon), the Supervisors authorized Stiffler McGraw Engineers to prepare the plans for the front access and structural workspace and lobby for the Police Department.

Roll Call Vote: Ray, Yes      Matt, Yes      Jordan, Yes

### **COMMENTS FROM RESIDENTS**

#### **Time Clock**

*Cathi Dibert* asked if part-time employees do not clock in, how do they report their hours.

*Tim Oakes* asked if \$700 [for a time clock that did the calculation] would break the Township.

*Rod Dibert* said Arlene [Kuntz] is salaried and should not clock in. He told the Supervisors they should go with the time clock that does the calculations.

#### **Nuisance Violation**

*Greg Hetrick* stated the fire at Peanut Drive trailer occurred in August or September 2017.

*Rod Dibert* stated he agrees with separating the ordinance.

#### **VASCAR Unit**

*Greg Hetrick* asked if the ENRADD is what Freedom Township uses.

**Girl Scouts**

*Liz Hoffman* stated the Girl Scouts needed in the Community Center at the same time the paid renter was using the building. Later, she said it would be okay to get into the center after 2:00 p.m.

**Community Clean-Up Day**

*Rod Dibert* suggested to put a box out for donations.

*Greg Hetrick* shared April 21<sup>st</sup> is the Education Foundation's history tour.

**Summer Paving**

*Greg Hetrick* informed the board Clair Street has cracks in the black-top due to water drainage issues.

**Police Report**

*Cathi Dibert* had a question about the parking tickets issued on Bedford Street. She asked if the parking violation is only during the winter months.

*Rod Dibert* asked if no snow, can you park along the road.

**General Comments**

*Greg Hetrick*, Claysburg Volunteer Fire Company, thanked the board for waiving the Community Center rental fee for Dale Feathers funeral meal.

With no further business, the meeting adjourned at 9:37 p.m. with a unanimous vote on the motion by Matt Treon (2<sup>nd</sup>, Ray Benton).

Respectfully submitted,



Arlene Kuntz, Secretary/Treasurer

**Agenda – Regular Meeting  
Greenfield Township Board of Supervisors  
Tuesday, February 6, 2018**

Public comment is both welcome and invited. The Chairman of the Board will set time limits for comments. Please state your name before speaking. We request that all residents be respectful when addressing the Board.

*The meeting will be tape recorded for the sole purpose to transcribe meeting minutes.*

**Call Meeting to Order**

**Pledge of Allegiance**

*Executive Session before meeting for legal and personnel matters &  
January 5<sup>th</sup> & 18<sup>th</sup> for personnel matters.*

**Approval of Minutes –Reorganizational & Regular Meeting January 2, 2018**

Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote: Ray \_\_\_\_\_ Matt \_\_\_\_\_ Jordan \_\_\_\_\_

Comments: \_\_\_\_\_

**Treasurer's Report**

Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote: Ray \_\_\_\_\_ Matt \_\_\_\_\_ Jordan \_\_\_\_\_

Comments: \_\_\_\_\_

**Transfer Funds: Liquid Fuels money market account to Liquid Fuels checking**

Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote: Ray \_\_\_\_\_ Matt \_\_\_\_\_ Jordan \_\_\_\_\_

Comments: \_\_\_\_\_

**ORDINANCE**

**2018-01 Cable Franchise Agreement with Atlantic broadband**

Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote: Ray \_\_\_\_\_ Matt \_\_\_\_\_ Jordan \_\_\_\_\_

Comments: \_\_\_\_\_

**RESOLUTIONS**

**2018-03 Appoint Young Oaks Brown & Company, PC to complete 2017 DCED Audit**

Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote: Ray \_\_\_\_\_ Matt \_\_\_\_\_ Jordan \_\_\_\_\_

Comments: \_\_\_\_\_

## OLD BUSINESS

### Police Department: Hiring

Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote: Ray \_\_\_\_\_ Matt \_\_\_\_\_ Jordan \_\_\_\_\_

Comments: \_\_\_\_\_

### Contact Altoona Donation

Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote: Ray \_\_\_\_\_ Matt \_\_\_\_\_ Jordan \_\_\_\_\_

Comments: \_\_\_\_\_

### Township Solicitor(s)

Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote: Ray \_\_\_\_\_ Matt \_\_\_\_\_ Jordan \_\_\_\_\_

Comments: \_\_\_\_\_

### Employee Time Clock

Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote: Ray \_\_\_\_\_ Matt \_\_\_\_\_ Jordan \_\_\_\_\_

Comments: \_\_\_\_\_

### Nuisance Ordinance Violation: Church Street, Claysburg

Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote: Ray \_\_\_\_\_ Matt \_\_\_\_\_ Jordan \_\_\_\_\_

Comments: \_\_\_\_\_

## NEW BUSINESS

### Nuisance Ordinance Violation

Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote: Ray \_\_\_\_\_ Matt \_\_\_\_\_ Jordan \_\_\_\_\_

Comments: \_\_\_\_\_

### Nuisance Ordinance: Revise and establish a Blight Ordinance

Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote: Ray \_\_\_\_\_ Matt \_\_\_\_\_ Jordan \_\_\_\_\_

Comments: \_\_\_\_\_

### November 6, 2018, BOS meeting: Adjust meeting location or date due to Election Polling site

Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote: Ray \_\_\_\_\_ Matt \_\_\_\_\_ Jordan \_\_\_\_\_

Comments: \_\_\_\_\_

### Community Center: Feb 22<sup>nd</sup>, Girl Scouts sort cookies

Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote: Ray \_\_\_\_\_ Matt \_\_\_\_\_ Jordan \_\_\_\_\_

Comments: \_\_\_\_\_

### DCNR Grant Application – Site Development Drawings & Detailed Cost Estimates

Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote: Ray \_\_\_\_\_ Matt \_\_\_\_\_ Jordan \_\_\_\_\_

Comments: \_\_\_\_\_

### Police Dept: VASCAR Unit

Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote: Ray \_\_\_\_\_ Matt \_\_\_\_\_ Jordan \_\_\_\_\_

Comments: \_\_\_\_\_

### 2018 Clean Up Day

Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote: Ray \_\_\_\_\_ Matt \_\_\_\_\_ Jordan \_\_\_\_\_

Comments: \_\_\_\_\_

**2018 Summer Paving Project**

Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote: Ray \_\_\_\_\_ Matt \_\_\_\_\_ Jordan \_\_\_\_\_

Comments: \_\_\_\_\_

**Pennsylvania 811 Safe Digging Month Proclamation**

Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote: Ray \_\_\_\_\_ Matt \_\_\_\_\_ Jordan \_\_\_\_\_

Comments: \_\_\_\_\_

**Claysburg-Kimmel School District Request: Build a dugout at Jr High ballfield**

Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote: Ray \_\_\_\_\_ Matt \_\_\_\_\_ Jordan \_\_\_\_\_

Comments: \_\_\_\_\_

**INFORMATION ONLY**

- *Senator Eichelberger's Town Hall Meeting*  
Tues., February 13, 2018  
6:30 – 7:30 p.m.  
Claysburg Community Center

**REPORTS**

- Engineer's Report
- Road Master's Report
- Police Report

**Comments from Residents – General**

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**Adjournment**