

**Greenfield Township Supervisors  
Regular Meeting  
October 2, 2018**

At the Greenfield Township building, the regular meeting of the Board of Supervisors of Greenfield Township, Blair County, was called to order by Chairman Treon at 7:30 p.m. The meeting opened with the pledge of allegiance.

**Present:** Supervisor Ray Benton, Supervisor Matt Treon, Supervisor Jordan Oldham, Michael Sell (MC Herold), Elizabeth Coyle (Bedford Gazette), Eric Casanave (Stiffler McGraw), Kim Benton, Brittany Diehl, Traci Winters, Liz Hoffman, Helen Betar, Trina Illig (CDBG), Suzanne Barry, and Arlene Kuntz.

*The Chairman informed those present there was an **Executive Session** before the meeting and September 14, 2018, for personnel matters.*

**Approval of Meeting Minutes:** On a motion by Ray Benton (2<sup>nd</sup>, Jordan Oldham), the Supervisors approved September 4, 2018, Regular Meeting minutes with one correction. Under Seasonal Part-time Highway Maintenance Employee, change \$13 per hire to an hour.

Roll Call Vote:      Ray, Yes      Matt, Yes      Jordan, Yes

**Treasurer's Report:** Report is attached. On a motion by Ray Benton (2<sup>nd</sup>, Jordan Oldham), the Supervisors approved the Treasurer's Report as presented.

Roll Call Vote:      Ray, Yes      Matt, Yes      Jordan, Yes

**RESOLUTION 2018-11 FY2018 CDBG Program Cooperation Agreement with the County of Blair:** On a motion by Ray Benton (2<sup>nd</sup>, Matt Treon), the Supervisors adopted Resolution 2018-11.

Roll Call Vote:      Ray, Yes      Matt, Yes      Jordan, Yes

**RESOLUTION 2018-12 Delinquent Per Capita Collections Agreement with Kratzenberg & Associates Inc. d/b/a Keystone Collections Group:** On a motion by Ray Benton (2<sup>nd</sup>, Jordan Oldham), the Supervisors adopted Resolution 2018-12.

Roll Call Vote:      Ray, Yes      Matt, Yes      Jordan, Yes

**RESOLUTION 2018-13 Appoint a Local Service Tax Collector:** On a motion by Ray Benton (2<sup>nd</sup>, Jordan Oldham), the Supervisors adopted Resolution 2018-13.

Roll Call Vote:      Ray, Yes      Matt, Yes      Jordan, Yes

**OLD BUSINESS**

**Police Chief Position:** On a motion by Matt Treon (2<sup>nd</sup>, Jordan Oldham), the Supervisors moved to offer the Chief of Police position to Officer Ronald Sharkey with

the wages and benefits per the union Collective Bargaining Agreement. If Officer Sharkey declines, the Board will interview applicants before the next meeting.

Roll Call Vote: Ray, Yes Matt, Yes Jordan, Yes

**Part-Time Police Officer Positions:** On a motion by Matt Treon (2<sup>nd</sup>, Jordan Oldham), the Supervisors moved to hire Brittany Diehl as a Part-time Greenfield Township Police Officer, pending a successful background check, psychological evaluation, and physical, and to work within the Claysburg-Kimmel Area School District as the School Resource Officer.

Roll Call Vote: Ray, Abstain Matt, Yes Jordan, Yes

*Note: Ray Benton disclosed Brittany Diehl is a family member and stated he would resign as Supervisor after Brittany has completed the background check, psychological evaluation, and physical due to the anti-nepotism policy he initiated and supported during his term.*

On a motion by Matt Treon (2<sup>nd</sup>, Ray Benton), the Supervisors moved to hire Traci Winters, pending a successful background check, psychological evaluation, and physical, as a Part-time Patrolmen. No start date was set.

Roll Call Vote: Ray, Yes Matt, Yes Jordan, Yes

**Financing for Groff Backhoe:** On a motion by Ray Benton (2<sup>nd</sup>, Jordan Oldham), the Supervisors moved to secure the Groff backhoe loan with a \$53,000 four-year certificate of deposit through Hometown Bank of Claysburg with an interest rate 2% above the certificate of deposit rate of 1.71%.

Roll Call Vote: Ray, Yes Matt, Yes Jordan, Yes

## **NEW BUSINESS**

**First National Bank Certificate of Deposit:** On a motion by Ray Benton (2<sup>nd</sup>, Matt Treon), the Supervisors authorized, Arlene Kuntz, Treasurer, when the First National Bank certificate of deposit matures to utilize \$53,000 for the backhoe certificate of deposit. The remaining amount, including interest, plus General Account funds to total \$50,000 are to be placed into a certificate deposit at a financial institute with a high yield.

Roll Call Vote: Ray, Yes Matt, Yes Jordan, Yes

**Establish Trick or Treat Night:** On a motion by Matt Treon (2<sup>nd</sup>, Ray Benton), the Supervisors established Trick or Treat Night as Thursday, October 25, 2018, from 6:00 – 8:00 p.m.

Roll Call Vote: Ray, Yes Matt, Yes Jordan, Yes

**Christmas in the Park:** On a motion by Jordan Oldham (2<sup>nd</sup>, Ray Benton), the Supervisors approved the use of the park on November 24, 2018, for the Christmas in the Park event. The organizer will need to contact the Fire Department about the fire pit.

Roll Call Vote: Ray, Yes Matt, Yes Jordan, Yes

**Auditor Vacancy:** On a motion by Matt Treon (2<sup>nd</sup>, Ray Benton), the Supervisors moved to accept William Lightner's resignation as elected Auditor; and anyone interested the position to contact the Township by October 31<sup>st</sup>. Mr. Lightner has moved out of the Greenfield Township municipality.

Roll Call Vote: Ray, Yes Matt, Yes Jordan, Yes

**2019 Minimum Municipal Obligation (MMO) for the Pension Plan:** On a motion by Matt Treon (2<sup>nd</sup>, Ray Benton), the Supervisors moved to accept the Minimum Municipal Obligation of \$9,757 for the Non-Uniform Pension Plan. No MMO is required for the Police Pension Plan.

Roll Call Vote: Ray, Yes Matt, Yes Jordan, Yes

**Intermunicipal Relations Committee — Recycling Key Card System, Duncansville location:** On a motion by Matt Treon (2<sup>nd</sup>, Jordan Oldham), the Supervisors moved to not participate in the IRC facility use program that requires an annual contribution of \$2,100. The Supervisors approved for the Township staff to assist IRC to distribute the key cards only.

Roll Call Vote: Ray, Yes Matt, Yes Jordan, Yes

**Bids for Retaining Walls at Park:** On a motion by Ray Benton (2<sup>nd</sup>, Matt Treon), the Supervisors accepted Rhodes Excavations bid to redo the retaining walls at the Claysburg Area Community Park for the amount of \$10,800. Proof of insurance and a completed W9 are required before work begins and payment released.

Roll Call Vote: Ray, Yes Matt, Yes Jordan, Yes

**PA MATC – Professional Development for Township Secretary-Treasurer:** On a motion by Ray Benton (2<sup>nd</sup>, Jordan Oldham), the Supervisors approved for Arlene Kuntz to participate in the PA MATC Fall 2018 course for \$250.

Roll Call Vote: Ray, Yes Matt, Yes Jordan, Yes

**Administration — Paper Folder:** On a motion by Ray Benton (2<sup>nd</sup>, Matt Treon), the Supervisors approved to purchase a paper folder for \$439 from Tri-County Office Machines.

Roll Call Vote: Ray, Yes Matt, Yes Jordan, Yes

**Community Center — New Folding Chairs:** On a motion by Matt Treon (2<sup>nd</sup>, Jordan Oldham), the Supervisors moved to purchase 150 folding chairs as available at Sam's Club at \$21.98 each.

Roll Call Vote: Ray, Yes Matt, Yes Jordan, Yes

**First Commonwealth Bank — Checking Accounts:** No action taken.

#### INFORMATION ONLY

- **October 14<sup>th</sup>** — Crop Walk for Hunger; part of Bedford Street closed

- **October 20<sup>th</sup>** — Halloween Parade; part of Bedford Street closed  
— Library Annual Fundraiser
- **October 25<sup>th</sup>** — Trick or Treat Night 6-8:00 p.m.
- **October 27<sup>th</sup>** — Claysburg VFC Cash Party
- **November 6<sup>th</sup>** – Election Day
- **November meeting – Wednesday, November 7<sup>th</sup> at 7:30 p.m.**
- **November 10<sup>th</sup>** – Claysburg VFC Gun Raffle tickets available; \$10 each

## **REPORTS**

### **ENGINEER’S REPORT**

**Barnes Minor Subdivision:** On a motion by Ray Benton (2<sup>nd</sup>, Jordan Oldham), the Supervisors granted the waiver from SALDO Section 505.1.a regarding lots having direct access to a public right of way. An easement has already been recorded for the parcel.

Roll Call Vote:      Ray, Yes      Matt, Yes      Jordan, Yes

On a motion by Ray Benton (2<sup>nd</sup>, Jordan Oldham), the Supervisors approve for Arlene Kuntz, Township Secretary, to complete the Component 1 Sewage Facilities Planning Module packet and submit to PA DEP for review.

Roll Call Vote:      Ray, Yes      Matt, Yes      Jordan, Yes

On a motion by Ray Benton (2<sup>nd</sup>, Jordan Oldham), the Supervisors granted conditional approval for the plans contingent on the satisfaction of the Township Engineer’s letter dated October 2, 2018, and any other SALDO requirements.

Roll Call Vote:      Ray, Yes      Matt, Yes      Jordan, Yes

**Packard Street Condo Project:** No update

### **ROADMASTER’S REPORT**

Matt Treon, Roadmaster, reported the Highway Department’s activities for September and October 2018.

### **POLICE REPORT**

Supervisors Ray Benton read the Police Report (attached).

On a motion by Jordan Oldham (2<sup>nd</sup>, Matt Treon), the Supervisors moved for the Chief of Police position to be effective immediately pending Officer Sharkey's acceptance of the promotion.

Roll Call Vote:      Ray, Yes      Matt, Yes      Jordan, Yes

### **COMMENTS FROM RESIDENTS DURING AGENDA ITEMS**

#### **IRC Recycling Key Card System**

*Helen Betar* stated \$2,100 does seem like a lot of money to participate. She asked why the recycling was removed from the Township.

#### **General Comment**

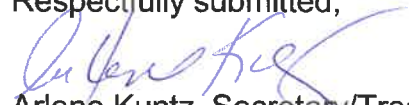
##### **Part-Time Police Officer**

*Brittany Diehl* asked what the process is to change the Nepotism Policy and if the Board is willing to do the process.

*Ray Benton* replied he would publicly oppose changing the Nepotism Policy and he would not like to see it changed.

With no further business, the meeting adjourned at 8:47 p.m. with a unanimous vote on the motion by Matt Treon (2<sup>nd</sup>, Jordan Oldham).

Respectfully submitted,



Arlene Kuntz, Secretary/Treasurer

**Agenda – Regular Meeting  
Greenfield Township Board of Supervisors  
Tuesday, October 2, 2018**

Public comment is both welcome and invited. The Chairman of the Board will set time limits for comments. Please state your name before speaking. We request that all residents be respectful when addressing the Board.

*The meeting will be tape recorded for the sole purpose to transcribe meeting minutes.*

**Call Meeting to Order**

**Pledge of Allegiance**

*Executive Session September 14, 2018, and before this meeting for a Personnel Matter.*

**Approval of Minutes – Regular Meeting September 4, 2018**

Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote: Ray \_\_\_\_\_ Matt \_\_\_\_\_ Jordan \_\_\_\_\_

Comments: \_\_\_\_\_

**Treasurer's Report**

Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote: Ray \_\_\_\_\_ Matt \_\_\_\_\_ Jordan \_\_\_\_\_

Comments: \_\_\_\_\_

**RESOLUTION 2018-11: The FY2018 CDBG Program Cooperation Agreement with the County of Blair**

Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote: Ray \_\_\_\_\_ Matt \_\_\_\_\_ Jordan \_\_\_\_\_

Comments: \_\_\_\_\_

**RESOLUTION 2018-12: Delinquent Per Capita Collections Agreement with Kratzenberg & Associates Inc. d/b/a Keystone Collections Group**

Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote: Ray \_\_\_\_\_ Matt \_\_\_\_\_ Jordan \_\_\_\_\_

Comments: \_\_\_\_\_

**RESOLUTION 2018-13: Appoint a Local Service Tax Collector**

Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote: Ray \_\_\_\_\_ Matt \_\_\_\_\_ Jordan \_\_\_\_\_

Comments: \_\_\_\_\_

**OLD BUSINESS**

**Police Chief Position**

Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote: Ray \_\_\_\_\_ Matt \_\_\_\_\_ Jordan \_\_\_\_\_

Comments: \_\_\_\_\_

**Part-Time Police Officer Positions**

Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote: Ray \_\_\_\_\_ Matt \_\_\_\_\_ Jordan \_\_\_\_\_

Comments: \_\_\_\_\_

**Financing for Groff Backhoe**Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote: Ray \_\_\_\_\_ Matt \_\_\_\_\_ Jordan \_\_\_\_\_

Comments: \_\_\_\_\_

**NEW BUSINESS****First National Bank Certificate of Deposit**Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote: Ray \_\_\_\_\_ Matt \_\_\_\_\_ Jordan \_\_\_\_\_

Comments: \_\_\_\_\_

**Establish Trick or Treat Night**Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote: Ray \_\_\_\_\_ Matt \_\_\_\_\_ Jordan \_\_\_\_\_

Comments: \_\_\_\_\_

**Christmas in the Park – November 24, 2018**Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote: Ray \_\_\_\_\_ Matt \_\_\_\_\_ Jordan \_\_\_\_\_

Comments: \_\_\_\_\_

**Auditor Vacancy**Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote: Ray \_\_\_\_\_ Matt \_\_\_\_\_ Jordan \_\_\_\_\_

Comments: \_\_\_\_\_

**2019 Minimum Municipal Obligation (MMO) for the Pension Plan**Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote: Ray \_\_\_\_\_ Matt \_\_\_\_\_ Jordan \_\_\_\_\_

Comments: \_\_\_\_\_

**Intermunicipal Relations Committee: Recycling Key Card System, Duncansville location**Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote: Ray \_\_\_\_\_ Matt \_\_\_\_\_ Jordan \_\_\_\_\_

Comments: \_\_\_\_\_

**Bids for Retaining Walls at Park**Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote: Ray \_\_\_\_\_ Matt \_\_\_\_\_ Jordan \_\_\_\_\_

Comments: \_\_\_\_\_

**PA MATC – Professional Development for Township Secretary-Treasurer**Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote: Ray \_\_\_\_\_ Matt \_\_\_\_\_ Jordan \_\_\_\_\_

Comments: \_\_\_\_\_

**Admin: Paper Folder**Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote: Ray \_\_\_\_\_ Matt \_\_\_\_\_ Jordan \_\_\_\_\_

Comments: \_\_\_\_\_

**Community Center: New Folding Chairs**Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote: Ray \_\_\_\_\_ Matt \_\_\_\_\_ Jordan \_\_\_\_\_

Comments: \_\_\_\_\_

**First Commonwealth Bank: Checking Accounts**Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote: Ray \_\_\_\_\_ Matt \_\_\_\_\_ Jordan \_\_\_\_\_

Comments: \_\_\_\_\_

## **INFORMATION ONLY**

- **October 14<sup>th</sup>** — Crop Walk for Hunger; part of Bedford Street closed
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  - Library Annual Fundraiser
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## **REPORTS**

- **Engineer's Report**
- **Road Master's Report**
- **Police Report**

## **Comments from Residents – General**

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## **Adjournment**