

Sign Application

Commonwealth Code Inspection Service, Inc.
9528 Lincoln Highway, Suite 3
Bedford, Pa 15522
814-624-0224 Fax 814-624-0524

SUBMITTALS

- Detailed letter by applicant explaining the sign application.
- Scaled site plan showing all structures and the items noted below:
 - Number each sign (both existing and proposed) and note the exact location on the site plan.
 - Provide the dimension from each sign to front property line and the closest side property line.
 - Before a permit can be issued a complete plot plan must be submitted showing the location of the proposed sign, nearby utilities, rights of way, adjacent buildings, etc. Included with the plot plan must be a certification from a Pennsylvania Registered Design Professional that the sign meets the requirements of the International Building Code including a statement that the sign will be constructed to withstand the design wind speed for the area it is to be located.
- Scaled and dimensioned sign elevations of any proposed signs.
 - Provide structural drawings showing foundation detail, construction detail, and attachments. Drawings must be detailed enough to determine construction materials and methods. The design must show that the sign will comply with all design requirements of the International Building Code. Most designs are required by the Pennsylvania uniform Construction Code {under 403.42a(c)} to be prepared by a registered design professional (Architect or Engineer).
- Scaled and dimensioned building elevations of any walls where signs will be placed.
- Permission from the Municipality.
- Pennsylvania One Call System, Inc. Registration - Call Ten Days for design, Three Working Days Before You Dig - 1-800-242-1776 - It's the Law!
- Proper fee.

SITE INFORMATION:

Location: Township or Borough: _____ Total Acres: _____
Subdivision Name: _____ Lot: _____ Block: _____
Site Address: _____ Zoning: _____
Tax Parcel Number: _____ PA One Call #: _____

OWNER:

Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Telephone: _____ Fax: _____

APPLICANT:

Company Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Telephone: _____ Fax: _____
Contact Person: _____
Email: _____

I hereby certify that I am the owner of record of this property or that the proposed work is authorized by the owner of record and that I have been authorized by the owner of record to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the code official or the code official's authorized representative shall have the authority to enter areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to such permit. I hereby certify that information on this form is correct to the best of my knowledge.

Signature: (Owner)

Date

Signature: (Applicant)

Date

SIGN APPLICATION

EXISTING AND PROPOSED SIGN INFORMATION:

SIGN #1

Off premise On premise U.L. # _____
 Existing Proposed
 Type of Sign: Freestanding Wall Ground Monument Marquee Roof Projecting Combination
 HAGL (Height above Grade Line) _____
 Sign Dimensions: Length _____ Width _____ Square Feet _____
 Percentage of sign area that is animated: _____
 Type of Illumination: _____
 Cost of Construction: \$: _____

SIGN #2

Off premise On premise U.L. # _____
 Existing Proposed
 Type of Sign: Freestanding Wall Ground Monument Marquee Roof Projecting Combination
 HAGL (Height above Grade Line) _____
 Sign Dimensions: Length _____ Width _____ Square Feet _____
 Percentage of sign area that is animated: _____
 Type of Illumination: _____
 Cost of Construction: \$: _____

SIGN #3

Off premise On premise U.L. # _____
 Existing Proposed
 Type of Sign: Freestanding Wall Ground Monument Marquee Roof Projecting Combination
 HAGL (Height above Grade Line) _____
 Sign Dimensions: Length _____ Width _____ Square Feet _____
 Percentage of sign area that is animated: _____
 Type of Illumination: _____
 Cost of Construction: \$: _____

ATTACH ADDITIONAL SHEETS IF NECESSARY.

CERTIFICATE OF DESIGN

For Buildings Designed and Constructed according to The Pennsylvania Uniform Construction Code

Building Name: _____

Street Address: _____

City or Town: _____

Owner Name & Address:

Permit # _____

Date _____

OFFICIAL USE ONLY

DESIGN

Check The Appropriate Box:

I certify that in my professional opinion and in accordance with the accepted standards of my profession, the drawings, specifications, and other data as submitted will achieve compliance with the provisions of the International Energy Conservation Code and/or the Pennsylvania Uniform Construction Code.

I certify, as the builder of this project, that no licensed Design Professional has been retained in connection with this project and in my opinion and in accordance with the accepted standards of the building trades, the drawings, specifications, and other data as submitted will achieve compliance with the provisions of The International Energy Conservation Code and/or the Pennsylvania Uniform Construction Code (UCC).

SEAL

Signature

Title

Address

DESIGN CRITERIA

Check the Appropriate Box:

Building Design Information: I have designed the subject building using IECC prescriptive package method OR PHRC prescriptive method for my location. Information form is attached.

Alternative Design Criteria: I have designed the subject building using an alternate method to the prescriptive design criteria. An Energy Analysis prepared in accordance with the Pennsylvania Uniform Construction Code (UCC) is attached.

INSPECTION

Check the Appropriate Box:

The undersigned certifies that he/she is aware of his/her obligation to perform periodic inspections of the building construction to insure compliance with the UCC, and that he/she will perform said inspections.

Licensed Design Professional

Signature

Builder

Title

Owner

Address

I understand that periodic inspections must be made during the construction of this project to insure compliance with the UCC. These inspections shall be made by a licensed Design Professional or the Builder of this project. A final Certificate of Occupancy will not be issued until a "Final Certification of Compliance" form is completed and signed by the person responsible for these inspections.

Signature and address of Building Owner

