

**Greenfield Township Supervisors  
Regular Meeting  
July 2, 2019**

At the Greenfield Township building, the regular meeting of the Board of Supervisors of Greenfield Township, Blair County, was called to order by Supervisor Matt Treon at 7:30 p.m. The meeting opened with the pledge of allegiance.

**Present:** Supervisor Matthew Treon, Supervisor Jordan Oldham, Supervisor Joseph Claar, Michael Sell (Morrison's Cove Herald), Chris Foster (Stiffler McGraw), Bob Gordan, Christine Leslie, Mark Swope (Suite-Kote), Trina Illig (Blair County CDBG Admin), Chief Ron Sharkey, and Arlene Kuntz.

**The Chairman informed those present there was an Executive Session before the meeting for Personnel Matters (performance reviews).**

**Approval of Meeting Minutes:** On a motion by Jordan Oldham (2<sup>nd</sup>, Joe Claar), the Supervisors approved June 4, 2019, Regular Meeting minutes as presented.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

**Treasurer's Report:** Report is attached. On a motion by Joe Claar (2<sup>nd</sup>, Jordan Oldham), the Supervisors approved the Treasurer's Report as presented.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

**Public Comments:**

- **Bob Gordon**, *Claysburg Economic Development Inc.*, discussed with the Supervisors the amphitheater at the Claysburg Community Park. CEDI has \$28,000 to put into the project and is seeking material donations. The Board of Supervisors needs the site plan and drawings project consideration.
- **Christine Leslie**, *Claysburg Education Foundation*, requested Community Park Road be closed for the 5K Race on August 11<sup>th</sup>, 9 am to 10 am.

On a motion by Matt Treon (2<sup>nd</sup>, Joe Claar), the Supervisors approved to close Community Park Road (east of Clair Street to Bedford Street) for a 5K Race on August 11<sup>th</sup>, during 9 am – 10 am.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

**ORDINANCE**

**2019-01 Sewer Authority Enforcement Ordinance:** On a motion by Joe Claar (2<sup>nd</sup>, Jordan Oldham), the Supervisors adopted Ordinance 2019-01.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

## **NEW BUSINESS**

**LFF Sealed Bids—Double Sealcoat Pine Hollow Rd, Picnic Rd, Upper Claar Rd, Smoky Run Rd, Tippy Hill Rd:** On a motion by Matt Treon (2<sup>nd</sup>, Joe Claar), the Supervisors awarded the Liquid Fuels road project #19-07-207-01 to Suite-Kote, low bidder, for \$80,610.77.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Abstain

**CDBG Sealed Bids—Engineering Services for Claysburg Area Community Park & Claysburg/Greenfield Township Community Center grant projects:** On a motion by Matt Treon (2<sup>nd</sup>, Jordan Oldham), the Supervisors awarded the CDBG contract for engineering services for the removal of architectural barriers at the Claysburg Area Community Park and Claysburg Area Community Center to Stiffler McGraw, low bidder, for \$12,500.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

**Setback Variance—116 Weyandt Drive, Claysburg:** On a motion by Jordan Oldham (2<sup>nd</sup>, Matt Treon), the Supervisors granted relief from a side setback from 15' to 12' on one side of the property located at 116 Weyandt Drive.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

**Police—Memorandum of Understanding with Appalachia Intermediate Unit 8:** On a motion by Joe Claar (2<sup>nd</sup>, Matt Treon), the Supervisors authorized Ron Sharkey, Chief of Police, to sign the Memorandum of Understanding with Appalachia Intermediate Unit 8.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

**Certificate of Deposit:** On a motion by Matt Treon (2<sup>nd</sup>, Joe Claar), the Supervisors authorized Arlene Kuntz, Township Treasurer, to establish a money market account at First National Bank with a guaranteed minimum interest rate of 2.25% until December 31, 2019. The funds used to open the account will be from the S&T Bank certificate of deposit, plus earnings, that matures on July 20, 2019.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

**First Commonwealth Bank—Auto payment for bank loans:** On a motion by Joe Claar (2<sup>nd</sup>, Jordan Oldham), the Supervisors authorized Arlene Kuntz, Township Treasurer, to set up auto bill payment at First Commonwealth Bank for Liquid Fuels equipment bank loans with PennDOT's financial approval.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

*Update: FCB auto payment system is mailing paper checks and not electronic funds transfers (EFT). The auto payment was not established.*

**Appoint Assistant Secretary-Treasurer as Back-up Township Permit Officer for permits not requiring UCC inspections:** On a motion by Joe Claar (2<sup>nd</sup>, Jordan Oldham), the Supervisors appointed Ami Fether, Assistant Secretary-Treasurer, as the

Back-up Township Permit Officer and she can issue building permits when Arlene Kuntz, Township Secretary-Treasurer is absent.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

**Park: Benches for at the Claysburg Area Community Park:** On a motion by Matt Treon (2<sup>nd</sup>, Joe Claar), the Supervisors granted permission for a memorial bench to be purchased for at the Claysburg Area Community Park. The family will reimburse the cost to the Township.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

On a motion by Matt Treon (2<sup>nd</sup>, Joe Claar), the Supervisors approved to purchase 4, 8' long non-ADA picnic tables for in the pavilions at the Claysburg Area Community Park.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

**Little League donation for sand on Township ballfield:** On a motion by Matt Treon (2<sup>nd</sup>, Joe Claar), the Supervisors approved to donate \$500 to the Claysburg Little League to assist with a purchase of ballfield sand-mix this season and placed on the Township's ballfield and the Claysburg Little League's ballfield.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

## **OLD BUSINESS**

**Road Maintenance — Guide Rail Quotes:** On a motion by Joe Claar (2<sup>nd</sup>, Matt Treon), the Supervisors approved to have Chemung replace the guide rail on Champion Drive (37.6 LF) for \$2,846; a Liquid Fuels Funds expense.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

On a motion by Joe Claar (2<sup>nd</sup>, Matt Treon), the Supervisors approved to have Chemung install new guide rail on Spruce Street and Oak Street (200 LF 12'6" spacing) for \$9,500; a General Funds expense.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, No

**Township Building—Replace Flooring:** On a motion by Joe Claar (2<sup>nd</sup>, Jordan Oldham), the Supervisors approved the quote from Freedom Carpet Plus to replace the bathroom flooring with Tarkett vinyl, replace the meeting room carpet with Shaw Pinehurst carpet, and leave the two (2) entrances as they are for a total cost of \$1,680.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

**Stiffler-McGraw Special Project Contract—DCNR Grant Engineering Fees:** On a motion by Joe Claar (2<sup>nd</sup>, Jordan Oldham), the Supervisors accepted the Special Project Contract with Stiffler-McGraw for the DCNR grant project for a maximum amount of engineering fees not to exceed \$8,200.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

## INFORMATION ONLY

- **July 4<sup>th</sup>** — Township Office closed
- **July 13<sup>th</sup>** — Claysburg Volunteer Fire Company & PAST Horse Races fundraiser
- **July 21<sup>st</sup>** — Claysburg Volunteer Fire Company Chicken BBQ
- **August 9<sup>th</sup>, 10<sup>th</sup>, & 11<sup>th</sup>** — Softball Tournament Claysburg Community Park fundraiser
- **August 10<sup>th</sup> & 11<sup>th</sup>** — Claysburg Area Community Days

## ENGINEER'S REPORT:

**Packard Street Townhouses:** No action taken; 90 clock begins.

**Claysburg Area Community Park—Grant Project:** No action taken; discussed drainage issue

**France Street:** No action taken

## ROADMASTER'S REPORT

Matt Treon, Roadmaster, reported the June 2019 department completed tasks and duties.

## POLICE REPORT

Chief Ron Sharkey gave the June 2019 police report and reported on department activities and status.

With no further business, the meeting adjourned at 9:07 p.m. with a unanimous vote on the motion by Matt Treon (2<sup>nd</sup>, Joe Claar).

Respectfully submitted,



Arlene Kuntz, Secretary-Treasurer

**Agenda – Regular Meeting  
Greenfield Township Board of Supervisors  
Tuesday, July 2, 2019**

Public comment is both welcome and invited. The Chairman of the Board will set time limits for comments. Please state your name before speaking. We request that all residents be respectful when addressing the Board.

*The meeting will be tape recorded for the sole purpose to transcribe meeting minutes.*

**Call Meeting to Order**

**Pledge of Allegiance**

**Executive Session before this meeting for Personnel Matters.**

**Approval of Minutes –June 4, 2019 Regular Meeting**

Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote: Joe \_\_\_\_\_ Matt \_\_\_\_\_ Jordan \_\_\_\_\_

Comments: \_\_\_\_\_

**Treasurer’s Report**

Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote: Joe \_\_\_\_\_ Matt \_\_\_\_\_ Jordan \_\_\_\_\_

Comments: \_\_\_\_\_

**Public Comments**

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**ORDINANCE 2019-01 Sewer Authority Enforcement Ordinance**

Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote: Joe \_\_\_\_\_ Matt \_\_\_\_\_ Jordan \_\_\_\_\_

Comments: \_\_\_\_\_

**NEW BUSINESS**

**LFF Sealed Bids: Double Sealcoat Pine Hollow Rd, Picnic Rd, Upper Claar Rd, Smoky Run Rd, Tippy Hill Rd**

Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote: Joe \_\_\_\_\_ Matt \_\_\_\_\_ Jordan \_\_\_\_\_

Comments: \_\_\_\_\_

**CDBG Sealed Bids: Engineering Services for Claysburg Area Community Park & Claysburg/Greenfield Township Community Center grant projects**

Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote: Joe \_\_\_\_\_ Matt \_\_\_\_\_ Jordan \_\_\_\_\_

Comments: \_\_\_\_\_

**Setback Variance: 116 Weyandt Drive, Claysburg**

Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote: Joe \_\_\_\_\_ Matt \_\_\_\_\_ Jordan \_\_\_\_\_

Comments: \_\_\_\_\_

**Police: Memorandum of Understanding with Appalachia Intermediat Unit 8**

Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote: Joe \_\_\_\_\_ Matt \_\_\_\_\_ Jordan \_\_\_\_\_

Comments: \_\_\_\_\_

**Certificate of Deposit**

Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote: Joe \_\_\_\_\_ Matt \_\_\_\_\_ Jordan \_\_\_\_\_

Comments: \_\_\_\_\_

**First Commonwealth Bank – Auto payment for Bank Loans**

Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote: Joe \_\_\_\_\_ Matt \_\_\_\_\_ Jordan \_\_\_\_\_

Comments: \_\_\_\_\_

**Appoint Assistant Secretary-Treasurer as Back-up Township Permit Officer for permits not requiring UCC Inspections**

Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote: Joe \_\_\_\_\_ Matt \_\_\_\_\_ Jordan \_\_\_\_\_

Comments: \_\_\_\_\_

**Park: Benches for at the Claysburg Area Community Park**

Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote: Joe \_\_\_\_\_ Matt \_\_\_\_\_ Jordan \_\_\_\_\_

Comments: \_\_\_\_\_

**Little League donation for sand on Township ballfield**

Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote: Joe \_\_\_\_\_ Matt \_\_\_\_\_ Jordan \_\_\_\_\_

Comments: \_\_\_\_\_

**OLD BUSINESS**

**Road Maintenance: Guide Rail Quotes**

Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote: Joe \_\_\_\_\_ Matt \_\_\_\_\_ Jordan \_\_\_\_\_

Comments: \_\_\_\_\_

**Township Building: Replace Flooring**

Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote: Joe \_\_\_\_\_ Matt \_\_\_\_\_ Jordan \_\_\_\_\_

Comments: \_\_\_\_\_

**Stiffler-McGraw Special Project Contract — DCNR Grant Engineering Fees**

Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote: Joe \_\_\_\_\_ Matt \_\_\_\_\_ Jordan \_\_\_\_\_

Comments: \_\_\_\_\_

**INFORMATION ONLY**

- July 4<sup>th</sup> — Township Office closed
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- August 10<sup>th</sup> & 11<sup>th</sup> — Claysburg Area Community Days

**REPORTS**

- Engineer’s Report
- Road Master’s Report
- Police Report

**Adjournment**