

**Greenfield Township Supervisors
Regular Meeting
June 3, 2020**

At the Greenfield Township building, the regular meeting of the Board of Supervisors of Greenfield Township, Blair County, was called to order by Supervisor Matt Treon at 7:30 pm. The meeting opened with the pledge of allegiance.

Present: Supervisor Matthew Treon, Supervisor Jordan Oldham, Supervisor Joseph Claar, Attorney Dan Stants, Joe Crossman, Attorney Bill Haberstroh, Jean Musselman, Eric Casanave (Stiffler McGraw), Chief Ronald Sharkey, and Arlene Kuntz. Via conference call: Michael Sell (Morrisons Cove Herald)

The Chairman announced there was an **Executive Session** on May 19, 2020, for Township [roadway] business.

Approval of Meeting Minutes: On a motion by Joe Claar (2nd, Jordan Oldham), the Supervisors approved May 6, 2020, Regular Meeting minutes all as presented.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

Treasurer's Report: Report is attached. On a motion by Matt Treon (2nd, Jordan Oldham), the Supervisors approved the Treasurer's Report as presented.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

Public Comments:

Jean Musselman, 474 Bedford Street, Claysburg: Attorney Haberstroh addressed the Board regarding a potential stormwater matter at 519 Spring Lane.

NEW BUSINESS

Appoint a Pandemic Safety Officer: On a motion by Matt Treon (2nd, Jordan Oldham), the Supervisors appointed Arlene Kuntz as the Pandemic Safety Officer and Ami Fether as the backup Pandemic Safety Officer.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

Firewall License Renewal: On a motion by Matt Treon (2nd, Jordan Oldham), the Supervisors moved to renew the SonicWall TZ300 firewall service with Elect IT Solutions with a three (3) year subscription for \$1,319.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

Highway Dept—2007 Dump Truck F550 Repairs: No action taken.

Community Service: On a motion by Matt Treon (2nd, Joe Claar), the Supervisors moved to contact the requester and offer community service hours at the leisure of the Township.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Abstain

Liquid Fuels Fund Transfer: On a motion by Joe Claar (2nd, Jordan Oldham), the Supervisors approved for Arlene Kuntz, Township Treasurer, to transfer \$25,000 from the Liquid Fuels S&T Money Market account to the Liquid Fuels First Commonwealth Bank account for a truck loan payment and general operating expenses.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

Line Painting Sheetz Way, Corporate Blvd, Corp Blvd Extension: On a motion by Jordan Oldham (2nd, Joe Claar), the Supervisors moved to paint double yellow lines, paint two railroad crossings markings, and remark the centerline on Sheetz Way, Corporate Boulevard, and Corporate Blvd Extension by Contract Painting for \$2,985.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

Park— Wooden Ark Playground Equipment: On a motion by Joe Claar (2nd, Matt Treon), the Supervisors moved to contact the Claysburg United Methodist Church to have the Ark playground equipment removed due to liability issues. If the church doesn't want the ark, the Township will dispose of it. Response from the church by June 30, 2020, with their intentions and removal before July 4, 2020. A recognition plaque will be placed at the park.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

CKSD PTO — Food Truck Fundraiser at Park: On a motion by Joe Claar (2nd, Jordan Oldham), the Supervisors approved for Claysburg-Kimmel School District PTO to have a food truck at the park for fundraising purposes with the following stipulations. A schedule is provided and approved by the Township, select parking location depending on the day, Peddler's Permits are obtained, and all the trash must be cleaned up and placed in the dumpster.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

OLD BUSINESS

Select Clean Up Day Date: No action taken; moved to July meeting.

PennDOT Advertising for Summer 2020 paving bid requests: On a motion by Matt Treon (2nd, Jordan Oldham), the Supervisors moved to advertise and accept paving bids until 4 pm on July 7, 2020, and open the bids at 7:30 pm.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

Sell John Deere 455 Lawnmower — sealed bids received by July 7th at 4 pm: No action taken; keep the mower for now.

School Resource Officer—Cost report to Claysburg-Kimmel School District: On a motion by Joe Claar (2nd, Jordan Oldham), the Supervisors moved to submit the SRO

cost estimate to the Claysburg-Kimmel School District as prepared by Arlene Kuntz, Township Treasurer, with revisions.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

Police—Patrol Room Flooring: No action taken; moved to July meeting.

Park—Recycled lumber for benches: On a motion by Matt Treon (2nd, Jordan Oldham), the Supervisors moved to purchase from Markstaar recycled plaster lumber for the remaining cement benches at the park for \$3,737.50.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

Time Clock Usage: On a motion by Matt Treon (2nd, Joe Claar), the Supervisors moved for the non-union employees to continue to use timesheets.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

INFORMATION ONLY

- *Annual Claysburg Community Days and Claysburg Farm Show are both canceled due to COVID-19.*

ROADMASTER'S REPORT

Matt Treon, Roadmaster, reported the May 2020 department completed tasks and duties. The dump truck has multiple expensive maintenance issues. Highway staff will get costs for repairs, trade-in value, and cost of another dump truck.

POLICE REPORT

Chief Ron Sharkey gave the May 2020 police report and reported on department activities and status. Discussed tires for cars 1 and 2, there is a use of force policy in place, purchasing riot gear, and lack of technical support from Visual Alert.

ENGINEER'S REPORT:

Packard Street Townhouses: Attorney Dan Stants addressed the Board on his client's behalf, Joe Crossman, specific to a license instead of an easement for access to the property. No action taken

Sheetz Setback Waiver: On a motion by Jordan Oldham (2nd, Matt Treon), the Supervisors granted a setback waiver from the SALDO Section 505.4 per the Township Engineer's letter dated June 3, 2020, regarding the placement of electric service transformers and electric vehicle charging stations at the Sheetz Operations Center along Sheetz Way.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

Claysburg Area Community Park/CDBG Project: On a motion by Joe Claar (2nd, Jordan Oldham), the Supervisors moved to approve payment recommendations by Township Engineer for CDBG Community Park Project to BCS Construction, Inc.

Contract 2019-01 \$15,010 of the \$22,195 contract amount
Contract 2019-02 \$58,461.76 of the \$62,020 contract amount
Contract 2019-03 \$52,803.85 of the \$55,583 contract amount

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

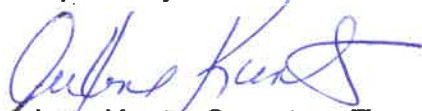
*Contract 2019-01—CDBG paid \$10,878; and Township paid \$4,132 for Alternative 2 & 4 completed. Payment for completed work minus 5% retainage.

France Street Project: No action.

Musselman's Grove Holding Tank: Eric will write a letter to Jarrett Musselman regarding property use (commercial vs. residential). A copy of the letter will be sent to Clem Malot, Building Code Inspector, and Dean Shuller, Sewer Enforcement Officer.

With no further business, the meeting adjourned at 9:55 pm with a unanimous vote.

Respectfully submitted,



Arlene Kuntz, Secretary-Treasurer

The meeting agenda was available on the township website on June 1, 2020, and notification to participate remotely, as well as the option to submit comments and/or questions, was posted on May 13, 2020, and advertised in the Altoona Mirror on May 4, 2020.

ABSTENTION FOR CONFLICT OF INTEREST

MEMORANDUM

TO: Arlene Kutz, Secretary for Greenfield Township.
FROM: Jordan C. Oldham of the Greenfield Township Board of Supervisors
DATE: 7/7/2020

Pursuant to Pennsylvania's "Public Official and Employee Ethics Law," 65 Pa.C.S. § 1101.1 *et seq.*, I hereby declare that I am required to abstain regarding the following issue/motion:

Community Service to be served by Julynn Oldham.

My conflict/reason for abstaining is as follows:

She is my sister.


Signature of Board Member

Agenda – Regular Meeting
Greenfield Township Board of Supervisors
Wednesday, June 3, 2020

Public comment is both welcome and invited. The Chairman of the Board will set time limits for comments. Please state your name before speaking. We request that all residents be respectful when addressing the Board.

The meeting will be tape-recorded for the sole purpose to transcribe meeting minutes.

Call Meeting to Order

Pledge of Allegiance

Executive Session: May 19, 2020, for Township [roadway] business.

Approval of Minutes – May 6, 2020, Regular Meeting

Motion: _____ 2nd _____ Vote: Joe _____ Matt _____ Jordan _____

Comments: _____

Treasurer’s Report – May 2020 Report

Motion: _____ 2nd _____ Vote: Joe _____ Matt _____ Jordan _____

Comments: _____

Public Comments

Jean Musselman, 474 Bedford Street, Claysburg

NEW BUSINESS

Appoint a Pandemic Safety Officer

Motion: _____ 2nd _____ Vote: Joe _____ Matt _____ Jordan _____

Comments: _____

Firewall License Renewal

Motion: _____ 2nd _____ Vote: Joe _____ Matt _____ Jordan _____

Comments: _____

Highway Dept: 2007 Dump Truck F550 Repairs

Motion: _____ 2nd _____ Vote: Joe _____ Matt _____ Jordan _____

Comments: _____

Community Service

Motion: _____ 2nd _____ Vote: Joe _____ Matt _____ Jordan _____

Comments: _____

Liquid Fuels Fund Transfer

Motion: _____ 2nd _____ Vote: Joe _____ Matt _____ Jordan _____

Comments: _____

Line Painting Sheetz Way, Corporate Blvd, Corp Blvd Extension

Motion: _____ 2nd _____ Vote: Joe _____ Matt _____ Jordan _____

Comments: _____

Park: Wooden Ark Playground Equipment

Motion: _____ 2nd _____ Vote: Joe _____ Matt _____ Jordan _____

Comments: _____

CKSD PTO – Food Truck Fundraiser at Park

Motion: _____ 2nd _____ Vote: Joe _____ Matt _____ Jordan _____

Comments: _____

OLD BUSINESS

Select Clean Up Day Date

Motion: _____ 2nd _____ Vote: Joe _____ Matt _____ Jordan _____

Comments: _____

PennDOT Advertising for Summer 2020 paving bid requests

Motion: _____ 2nd _____ Vote: Joe _____ Matt _____ Jordan _____

Comments: _____

Sell John Deere 455 Diesel Lawnmower — sealed bids received by July 7th at 4 pm

Motion: _____ 2nd _____ Vote: Joe _____ Matt _____ Jordan _____

Comments: _____

School Resource Officer: Cost report to Claysburg-Kimmel School District

Motion: _____ 2nd _____ Vote: Joe _____ Matt _____ Jordan _____

Comments: _____

Police: Patrol Room Flooring

Motion: _____ 2nd _____ Vote: Joe _____ Matt _____ Jordan _____

Comments: _____

Park: Recycled lumber for benches

Motion: _____ 2nd _____ Vote: Joe _____ Matt _____ Jordan _____

Comments: _____

Time Clock Usage

Motion: _____ 2nd _____ Vote: Joe _____ Matt _____ Jordan _____

Comments: _____

INFORMATION ONLY

None

REPORTS

- Engineer’s Report
- Road Master’s Report
- Police Report

Adjournment