

**Greenfield Township Supervisors  
Regular Meeting  
September 1, 2020**

At the Greenfield Township building, the regular meeting of the Board of Supervisors of Greenfield Township, Blair County, was called to order by Supervisor Matt Treon at 7:30 pm. The meeting opened with the pledge of allegiance.

**Present:** Supervisor Matthew Treon, Supervisor Jordan Oldham, Supervisor Joseph Claar, Eric Casanave (Stiffler McGraw), Andy Gildersleeve, Sam Wiley, Chief Ron Sharkey, Dan Eastep, Trina Ilnig (Blair County CDBG Administrator), Mike & McKensie Carrier, Michael Sell (MC Herald/via phone), and Arlene Kuntz

The Chairman announced there were **Executive Sessions** on August 13, 2020, for personnel matters, August 18, 2020, for a police interview, September 1, 2020, for contract matters, and before this meeting for a highway interview.

**Approval of Meeting Minutes:** On a motion by Joe Claar (2<sup>nd</sup>, Jordan Oldham), the Supervisors approved the August 4, 2020, Regular Meeting and August 13, 2020, Special Meeting minutes as presented.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

**Treasurer's Report:** Report is attached. On a motion by Joe Claar (2<sup>nd</sup>, Jordan Oldham), the Supervisors approved the Treasurer's August 2020 Report as presented.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

**Public Comments:**

- **Andy Gildersleeve** and **Sam Wiley** discussed the Open Burning Ordinance, specific to the Blue Knob Condos area, with the Supervisors.

**RESOLUTIONS**

**2020-11 Follow the Retention and Disposition Schedule and Procedures of Municipal Records Manual [of 2008]:** On a motion by Joe Claar (2<sup>nd</sup>, Jordan Oldham), the Supervisors approved Resolution 2020-11.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

**2020-12 Dispose of Municipal Records in Accordance with the Schedule and Procedures of Municipal Manual [of 2008]:** On a motion by Joe Claar (2<sup>nd</sup>, Jordan Oldham), the Supervisors approved Resolution 2020-12.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

## NEW BUSINESS

**Repository Bid – Buck Lane for \$251 from Cheap Lands, Inc.:** On a motion by Matt Treon (2<sup>nd</sup>, Joe Claar), the Supervisors accepted the Repository Bid for Buck Lane for \$251 from Cheap Lands, Inc.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

**Road Naming-Scout Lane:** On a motion by Matt Treon (2<sup>nd</sup>, Jordan Oldham), the Supervisors accepted the road name of Scout Lane for the road at the end of Packard Street to access the Joe Crossman townhouses.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

**Pension Plan 2021 MMO (Municipal Minimum Obligation):** On a motion by Joe Claar (2<sup>nd</sup>, Matt Treon), the Supervisors approved the MMO reports for submission to PMRS.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

**Pavia Township Monument Road Agreement, One-year extension:** On a motion by Matt Treon (2<sup>nd</sup>, Joe Claar), the Supervisors moved to extend the current agreement for one more year and revisit the agreement next year.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Abstain

**Liquid Fuels Transfer for PennDOT Sheetz Way Bridge Project:** On a motion by Matt Treon (2<sup>nd</sup>, Joe Claar), the Supervisors authorized for Arlene Kuntz, Treasurer, to transfer \$10,000 from the S&T Bank Liquid Fuels Money Market to the First Commonwealth Liquid Fuels Checking account and to pay the PennDOT Sheetz Way Bridge Project invoice of \$10,446.64.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

**Park- Recycled bench board quote from Markstaar:** On a motion by Matt Treon (2<sup>nd</sup>, Joe Claar), the Supervisors approved to order 50 bench boards from Markstaar for \$987.48.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

**Bovard's quote for A/C & Natural Gas Boiler:** On a motion by Matt Treon (2<sup>nd</sup>, Jordan Oldham), the Supervisors tabled the action until the October 6, 2020, meeting.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

**Highway Maintenance Department-Staffing:** On a motion by Matt Treon (2<sup>nd</sup>, Joe Claar), the Supervisors moved to hire Michael Childers as a Full-time General Laborer for all departments at \$14 per hour with a one-year probation contingent upon successfully passing a physical, drug, and alcohol screening.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

**Police Department-Hire additional Officer(s):** On a motion by Joe Claar (2<sup>nd</sup>, Jordan Oldham), the Supervisors moved to hire Samuel McClure as a Full-time Patrolman at \$17 per hour [per CBA] with a one-year probation contingent upon successfully passing a psych evaluation, physical, drug, and alcohol screening. Supervisors stipulated no open weekend shifts with the third full-time Officer.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

*Comments by Chief Ron Sharkey and Officer Dan Eastep.*

**FY2020 CDBG Projects:** On a motion by Matt Treon (2<sup>nd</sup>, Jordan Oldham), the Supervisors approved to use the Community Development Block Grant for drainage improvements, if survey results are low to mod income and rest into housing rehab; all housing rehab if negative survey results.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

*Comments by Trina Ilnig.*

## OLD BUSINESS

**Blue Knob Home Owners Association — Recreational Fires:** Discussed during the Public Comments session; Township will follow up with Township Solicitor.

**Halloween Trick or Trick:** On a motion by Matt Treon (2<sup>nd</sup>, Jordan Oldham), the Supervisors tabled the action until the October 6, 2020, meeting.

Roll Call Vote: Joe, No Matt, Yes Jordan, Yes

*Comments by: Chief Ron Sharkey.*

## INFORMATION ONLY

- **September 7, 2020** — Closed for Labor Day
- **September 26, 2020** — Community Clean-Up Day 8 am – 2 pm
- **November 8<sup>th</sup>** — Gun Raffle for Claysburg Volunteer Fire Company on a Facebook live stream.

## ENGINEER'S REPORT:

**Helsel, Hileman-Clinich & Weyandt Subdivision:** On a motion by Joe Claar (2<sup>nd</sup>, Jordan Oldham), the Supervisors granted a waiver from SALDO Section 505.1.(a) regarding all lots shall have direct access to a public street existing or proposed for Lots 1, 5, 7, and 9.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

On a motion by Joe Claar (2<sup>nd</sup>, Jordan Oldham), the Supervisors granted a waiver from SALDO Section 505.2 and 505.3 regarding lot-width size for the new lots.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

On a motion by Joe Claar (2<sup>nd</sup>, Jordan Oldham), the Supervisors granted a waiver from SALDO Section 505.4 regarding building setback line width for Lots 3 and 5 due to an existing garage.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

On a motion by Joe Claar (2<sup>nd</sup>, Jordan Oldham), the Supervisors granted conditional approval for the Helsel, Hileman-Clinich & Weyandt Subdivision plans subject to the conditions stated in the Township Engineer's letter dated September 1, 2020, specific to but not limited to Article III, IV, and V.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

*Comments by Mike & MacKenzie Carrier.*

**Packard Street Townhouses:** On a motion by Jordan Oldham (2<sup>nd</sup>, Joe Claar), the Supervisors authorized Arlene Kuntz, Township Secretary, to submit the DEP Sewage Facilities Planning Exemption Application for the Packard Street Townhouses.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

**US Army Corp of Engineers, Flood Mapping Study, Frankstown Branch Juniata River:** Eric Casanave updated the Supervisors on his research of the Flood Map Study.  
**Community Center CDBG Project:** Waiting for response from DCED.

**Community Park CDBG Project:** Discussed the basketball parking lot area. Contract #1 & #2 can be closed after a walk-thru inspection.

## ROADMASTER'S REPORT

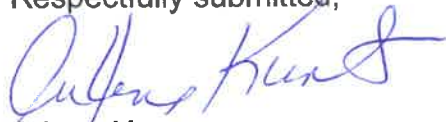
Matt Treon, Roadmaster, reported the August 2020 department completed tasks and duties, that included a power outage in the area and assisting the Greenfield Township Municipal Authority with patching.

## POLICE REPORT

Chief Ron Sharkey gave the August 2020 police report and reported on department activities and status. The Chief updated the Board on working with the Claysburg-Kimmel School District with spectators at sports events.

With no further business, the meeting adjourned at 9:45 pm with a unanimous vote on the motion by Matt Treon (2<sup>nd</sup>, Jordan Oldham).

Respectfully submitted,



Arlene Kuntz

Township Secretary-Treasurer

**Agenda – Regular Meeting  
Greenfield Township Board of Supervisors  
Tuesday, September 1, 2020**

Public comment is both welcome and invited. The Chairman of the Board will set time limits for comments. Please state your name before speaking. We request that all residents be respectful when addressing the Board.

*The meeting will be tape-recorded for the sole purpose to transcribe meeting minutes.*

**Call Meeting to Order**

**Pledge of Allegiance**

**Executive Session:** August 13 (personnel matters), August 18 (police interview), September 1, 2020 (contract matter), before the meeting (highway interview)

**Approval of Minutes – August 4, 2020, Regular Meeting & August 13, 2020 Special Meeting**

Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote: Joe \_\_\_\_\_ Matt \_\_\_\_\_ Jordan \_\_\_\_\_

Comments: \_\_\_\_\_

**Treasurer's Report – August 2020 Report**

Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote: Joe \_\_\_\_\_ Matt \_\_\_\_\_ Jordan \_\_\_\_\_

Comments: \_\_\_\_\_

**Public Comments**

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**RESOLUTION**

**2020-11 FOLLOW THE RETENTION AND DISPOSITION SCHEDULE AND PROCEDURES OF MUNICIPAL RECORDS MANUAL**

Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote: Joe \_\_\_\_\_ Matt \_\_\_\_\_ Jordan \_\_\_\_\_

Comments: \_\_\_\_\_

**2020-12 DISPOSE OF MUNICIPAL RECORDS IN ACCORDANCE WITH THE SCHEDULE AND PROCEDURES OF MUNICIPAL RECORDS MANUAL**

Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote: Joe \_\_\_\_\_ Matt \_\_\_\_\_ Jordan \_\_\_\_\_

Comments: \_\_\_\_\_

**NEW BUSINESS**

**Repository Bid: Buck Lane for \$251 from Cheap Lands, Inc.**

Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote: Joe \_\_\_\_\_ Matt \_\_\_\_\_ Jordan \_\_\_\_\_

Comments: \_\_\_\_\_

**Road Naming: Scout Lane**

Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote: Joe \_\_\_\_\_ Matt \_\_\_\_\_ Jordan \_\_\_\_\_

Comments: \_\_\_\_\_

**Pension Plan 2021 MMO (Municipal Minimum Obligation)**

Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote: Joe \_\_\_\_\_ Matt \_\_\_\_\_ Jordan \_\_\_\_\_

Comments: \_\_\_\_\_

**Pavia Township Monument Road Agreement, One year extension**

Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote: Joe \_\_\_\_\_ Matt \_\_\_\_\_ Jordan \_\_\_\_\_

Comments: \_\_\_\_\_

**Liquid Fuels Transfer for PennDOT Sheetz Way Bridge Project**

Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote: Joe \_\_\_\_\_ Matt \_\_\_\_\_ Jordan \_\_\_\_\_

Comments: \_\_\_\_\_

**Park: Recycled Bench board quote from Markstaar**

Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote: Joe \_\_\_\_\_ Matt \_\_\_\_\_ Jordan \_\_\_\_\_

Comments: \_\_\_\_\_

**Bovard's quote for A/C & Natural Gas Boiler**

Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote: Joe \_\_\_\_\_ Matt \_\_\_\_\_ Jordan \_\_\_\_\_

Comments: \_\_\_\_\_

**Highway Maintenance Department: Staffing**

Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote: Joe \_\_\_\_\_ Matt \_\_\_\_\_ Jordan \_\_\_\_\_

Comments: \_\_\_\_\_

**Police Department: Hire additional Officer(s)**

Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote: Joe \_\_\_\_\_ Matt \_\_\_\_\_ Jordan \_\_\_\_\_

Comments: \_\_\_\_\_

**FY2020 CDBG Projects**

Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote: Joe \_\_\_\_\_ Matt \_\_\_\_\_ Jordan \_\_\_\_\_

Comments: \_\_\_\_\_

**OLD BUSINESS**

**Blue Knob Home Owners Association: Recreational Fires**

Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote: Joe \_\_\_\_\_ Matt \_\_\_\_\_ Jordan \_\_\_\_\_

Comments: \_\_\_\_\_

**Halloween Trick or Treat**

Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote: Joe \_\_\_\_\_ Matt \_\_\_\_\_ Jordan \_\_\_\_\_

Comments: \_\_\_\_\_

**INFORMATION ONLY**

- **September 7, 2020**, – Closed for Labor Day
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- **November 8, 2020** – Gun Raffle for Claysburg Volunteer Fire Company

**REPORTS**

- **Engineer's Report**
- **Road Master's Report**
- **Police Report**

**Adjournment**