

**Greenfield Township Supervisors
Regular Meeting
October 6, 2020**

At the Greenfield Township building, the regular meeting of the Board of Supervisors of Greenfield Township, Blair County, was called to order by Supervisor Matt Treon at 7:30 pm. The meeting opened with the pledge of allegiance.

Present: Supervisor Matthew Treon, Supervisor Jordan Oldham, Supervisor Joseph Claar, Eric Casanave (Stiffler McGraw), Brian Wiser (Keller Engineers), Chief Ron Sharkey, Sam McClure, Trina Ilnig (Blair County CDBG Administrator), and Arlene Kuntz.

The Chairman announced there was an **Executive Session** on September 10, 2020, for a park grant contract and before this meeting for personnel matters. The Chairman welcomed Sam McClure, a new Police Officer, to the Township.

Approval of Meeting Minutes: On a motion by Jordan Oldham (2nd, Joe Claar), the Supervisors approved the September 1, 2020, Regular Meeting minutes as presented.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

Treasurer's Report: Report is attached. On a motion by Joe Claar (2nd, Jordan Oldham), the Supervisors approved the Treasurer's September 2020 Report as presented.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

Public Comments:

- None

PRESENTATION

Brian Wiser, Keller Engineers, updated the Supervisors on several Blair County Commissioners' projects — Sproul intersection improvements (early 2021); County Bridges [box culverts] 87, 88, 89 (Spring 2021); County Bridge 70 (2023) rehab the arch and stream work; potentially Bedford Street area with rehab of road, drainage, and sidewalks including ADA ramps; County Bridge 10 project is almost complete.

On a motion by Joe Claar (2nd, Jordan Oldham), the Supervisors authorized the Chairman, Matthew A. Treon, to sign the traffic signal permits for the Blair County Sproul intersection improvement project.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

RESOLUTIONS

2020-13 Blair Cares Grant: On a motion by Matt Treon (2nd, Jordan Oldham), the Supervisors approved Resolution 2020-13 and to sign the Blair Cares Agreement.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

2020-14 Dispose of Municipal Records in Accordance with the Schedule and Procedures of Municipal Manual of 2008: On a motion by Joe Claar (2nd, Jordan Oldham), the Supervisors approved Resolution 2020-14.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

2020-15 FY2020 CDBG: On a motion by Joe Claar (2nd, Jordan Oldham), the Supervisors approved Resolution 2020-15 and to sign the DCED Cooperative Agreement.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

2020-16 FY2020 CDBG-CV: On a motion by Joe Claar (2nd, Matt Treon), the Supervisors approved Resolution 2020-16 and to sign the DCED Cooperative Agreement.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

NEW BUSINESS

Fireworks Permit for October 9th Homecoming: On a motion by Matt Treon (2nd, Joe Claar), the Supervisors granted the Fireworks permit for after the homecoming game at the Claysburg-Kimmel School District athlete field.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

2023 Transportation Improvement Program (TIP) for SR 3008 Bridge: On a motion by Matt Treon (2nd, Joe Claar), the Supervisors approved for SR3008 Bridge over Polecate Run to be included in the 2023 TIP through Blair County Planning Commission, and the Board committed to the 5% local match estimated at \$12,500.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

Blair Planning 2021 Annual Contribution: On a motion by Matt Treon (2nd, Jordan Oldham), the Supervisors moved to pay the Blair Planning 2021 membership invoice for \$1,752.66.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

Bovard 2-year Service Agreement for Township Building and Community Center: On a motion by Matt Treon (2nd, Joe Claar), the Supervisors moved to pay the Bovard 2-year Service Agreement [township building, \$747; Community Center, \$585] until a system upgrade.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

Aerial Communications-Renew Software Management Package for police car laptops: On a motion by Matt Treon (2nd, Jordan Oldham), the Supervisors moved to renew the software management package with Aerial Communications at \$645 for police car laptops.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

WatchGuard Extended Warranty for Police body/car camera system: On a motion by Matt Treon (2nd, Jordan Oldham), the Supervisors moved to purchase the WatchGuard Extended One-Year Warranty for \$2,450.

Comments by Chief Ron Sharkey.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

Sam's Club Membership, renewal: On a motion by Jordan Oldham (2nd, Matt Treon), the Supervisors moved to renew Sam's Club Membership for one year at \$100.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

Rental Waiver for park and community center: On a motion by Matt Treon (2nd, Jordan Oldham), the Supervisors moved for park and community center renters to sign a rental waiver.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

CACT at Community Center: On a motion by Matt Treon (2nd, Joe Claar), the Supervisors moved not to give rental fee discounts for groups to use the Community Center since the fee is to help keep building expenses down.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

Time Clock: On a motion by Matt Treon (2nd, Joe Claar), the Supervisors moved for the time clock placed in a central location at the credenza with the refrigerator and microwave. Employees will initial their time cards. Police overtime details will be placed on the back of the timecard. No police overtime detail, except for school events, until 40 hours of Township scheduled shift coverage is worked.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

Comments by Chief Ron Sharkey.

Little League-Batting cage & lights at the field: On a motion by Joe Claar (2nd, Matt Treon), the Supervisors moved to enter into discussions with Claysburg Little League Board regarding the batting cage and lighting at the field.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

OLD BUSINESS

Blue Knob Home Owners Association — Recreational Fires: On a motion by Jordan Oldham (2nd, Joe Claar), the Supervisors moved to amend the Open Burning Ordinance [2018-04] of the 50' to a 30' distance from a structure if the Blue Knob Home Owners Association is willing to pay the advertising and solicitor fees.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

October 13, 2020, the Acorn-Pinecone Condominiums agreed to pay up to \$400 toward the advertising and solicitor fees to amend Ordinance 2018-04.

Halloween Trick or Treat: On a motion by Matt Treon (2nd, Joe Claar), the Supervisors moved for Trick or Treat to be Thursday, October 29, 2020, 6 – 8 pm with extra policing of two police officers.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

Bovard's quote for A/C & Natural Gas Boiler: On a motion by Matt Treon (2nd, Jordan Oldham), the Supervisors moved to table this action until Spring 2021.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

INFORMATION ONLY

- **October 11, 2020, at 2 pm** — Crop Walk for Hunger
- **October 14, 2020, at 11 am** — Bridge #10 Ribbon Cutting Event
- **November 3, 2020** — Township office closed for Elections
- **November 4, 2020, at 7:30 pm** — Board of Supervisor monthly regular meeting
- **November 8th** — Gun Raffle for Claysburg Volunteer Fire Company on a Facebook live stream.

ENGINEER'S REPORT:

US Army Corp of Engineers, Flood Mapping Study, Frankstown Branch Juniata River: US Army Corp of Engineers will be updating the township data in a couple of years; therefore, Stiffler McGraw will not proceed.

Packard Street Townhouses: On a motion by Joe Claar (2nd, Matt Treon), the Supervisors moved for a \$2,500 escrow for the Packard Street Townhouse Stormwater Agreement.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

Community Park CDBG Project: On a motion by Matt Treon (2nd, Joe Claar), the Supervisors moved to approve payment recommendations by Township Engineer for CDBG Community Park Project Contract 2019-02 to BCS Construction, Inc. for final payment of \$3,558.24.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

On a motion by Matt Treon (2nd, Joe Claar), the Supervisors moved to approve payment recommendations by Township Engineer for CDBG Community Park Project Contract 2019-01 to BCS Construction, Inc for payment of \$6,735, retaining \$450.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

CDBG paid \$1,857 and Township paid \$4,878.

Greenfield Township Municipal Authority Land Development: 90-day clock starts tonight

ROADMASTER'S REPORT

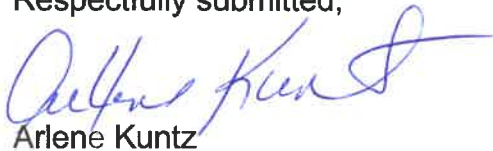
Matt Treon, Roadmaster, reported the September 2020 department completed tasks and duties, including new flooring in the police department and a new Highway Maintenance employee, Mike Childers.

POLICE REPORT

Chief Ron Sharkey gave the September 2020 police report and reported on department activities and status. The Chief updated the Board SRO Diehl requested a lockbox for the AG Task Force to get into the police department [the Board disapproved] and a lockbox for the school to get into the community center. [A center key fob is in the SRO police vehicle.] The Chief will get the retired chief badge for Ron Givler on Thursday [the Chairman requested the badge mailed to the Township].

With no further business, the meeting adjourned at 10:02 pm with a unanimous vote on the motion by Joe Claar (2nd, Matt Treon).

Respectfully submitted,



Arlene Kuntz

Township Secretary-Treasurer

**Agenda – Regular Meeting
Greenfield Township Board of Supervisors
Tuesday, October 6, 2020**

Public comment is both welcome and invited. The Chairman of the Board will set time limits for comments. Please state your name before speaking. We request that all residents be respectful when addressing the Board.

The meeting will be tape-recorded for the sole purpose to transcribe meeting minutes.

Call Meeting to Order

Pledge of Allegiance

Executive Session: September 10, 2020 (park grant contract) & before this meeting for personnel matters.

Approval of Minutes – September 1, 2020, Regular Meeting

Motion: _____ 2nd _____ Vote: Joe _____ Matt _____ Jordan _____

Comments: _____

Treasurer's Report – September 2020 Report

Motion: _____ 2nd _____ Vote: Joe _____ Matt _____ Jordan _____

Comments: _____

Public Comments

Presentation:

Brian Wiser, Keller Engineers — Update on Blair County Commissions' projects in municipality.

RESOLUTION

2020-13 BLAIR CARES GRANT

Motion: _____ 2nd _____ Vote: Joe _____ Matt _____ Jordan _____

Comments: _____

**2020-14 DISPOSE OF MUNICIPAL RECORDS IN ACCORDANCE WITH THE SCHEDULE AND PROCEDURES
OF MUNICIPAL RECORDS MANUAL**

Motion: _____ 2nd _____ Vote: Joe _____ Matt _____ Jordan _____

Comments: _____

2020-15 FY2020 CDBG

Motion: _____ 2nd _____ Vote: Joe _____ Matt _____ Jordan _____

Comments: _____

2020-16 FY2020 CDBG-CV

Motion: _____ 2nd _____ Vote: Joe _____ Matt _____ Jordan _____

Comments: _____

NEW BUSINESS

Fireworks Permit for October 9th Homecoming

Motion: _____ 2nd _____ Vote: Joe _____ Matt _____ Jordan _____

Comments: _____

2023 Transportation Improvement Program (TIP) for SR 3008 Bridge

Motion: _____ 2nd _____ Vote: Joe _____ Matt _____ Jordan _____

Comments: _____

Blair Planning 2021 Annual Contribution

Motion: _____ 2nd _____ Vote: Joe _____ Matt _____ Jordan _____

Comments: _____

Bovard 2-year Service Agreement for Township Building and Community Center

Motion: _____ 2nd _____ Vote: Joe _____ Matt _____ Jordan _____

Comments: _____

Aerial Communications: Renew Software Management Package for police car laptops

Motion: _____ 2nd _____ Vote: Joe _____ Matt _____ Jordan _____

Comments: _____

Watch Guard Extended Warranty for Police body/car cameras system

Motion: _____ 2nd _____ Vote: Joe _____ Matt _____ Jordan _____

Comments: _____

Sam's Club Membership, renewal

Motion: _____ 2nd _____ Vote: Joe _____ Matt _____ Jordan _____

Comments: _____

Rental Waiver for park and community center

Motion: _____ 2nd _____ Vote: Joe _____ Matt _____ Jordan _____

Comments: _____

CATC at Community Center

Motion: _____ 2nd _____ Vote: Joe _____ Matt _____ Jordan _____

Comments: _____

Time Clock

Motion: _____ 2nd _____ Vote: Joe _____ Matt _____ Jordan _____

Comments: _____

Little League: Batting cage & lights at field

Motion: _____ 2nd _____ Vote: Joe _____ Matt _____ Jordan _____

Comments: _____

OLD BUSINESS

Blue Knob Home Owners Association: Recreational Fires

Motion: _____ 2nd _____ Vote: Joe _____ Matt _____ Jordan _____

Comments: _____

Halloween Trick or Treat

Motion: _____ 2nd _____ Vote: Joe _____ Matt _____ Jordan _____

Comments: _____

Bovard's quote for A/C & Natural Gas Boiler

Motion: _____ 2nd _____ Vote: Joe _____ Matt _____ Jordan _____

Comments: _____

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REPORTS

- **Engineer's Report**
- **Road Master's Report**
- **Police Report**

Adjournment