

**Greenfield Township Supervisors
Regular Meeting
April 6, 2021**

At the Greenfield Township building, the regular meeting of the Board of Supervisors of Greenfield Township, Blair County, was called to order by Supervisor Matt Treon at 6:30 pm. The meeting opened with the pledge of allegiance.

Present: Supervisor Matthew Treon, Supervisor Jordan Oldham, Supervisor Joseph Claar, Eric Casanave (Stiffler McGraw), Chief Ronald Sharkey, Officer Dan Eastep, Michael Sell (MC Herard via phone), Tricia Eicher, Tim McDonald (Higher Information Group), and Arlene Kuntz. Plus, from the Hillsboro Estate area were Jeff Summers, Dot Summers, Bett Helsel, Gregory Blair, David Rice, Patty Ritchey, Daryl Rhodes, and Tina Rhodes. Rachel Wagner and Kaytee Musselman for the Fawn Mountain Vigil.

The Chairman announced an **Executive Session** on March 4, 2021, for personnel matters (volunteer fire co. tax credit program).

Approval of Meeting Minutes: On a motion by Joe Claar (2nd, Jordan Oldham), the Supervisors approved March 2, 2021, meeting and March 26, 2021, special meeting minutes as presented.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

Treasurer's Report: On a motion by Matt Treon (2nd, Joe Claar), the Supervisors approved the Treasurer's March 2021 Report as presented.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

Public Comments:

- **Jeff Summers** spoke on behalf of eleven residents in the Hillsboro Estate area. The property owners have concerns with trailers left unattended for extended time on the Whetstone property. Mr. Summers listed several items from the Nuisance and Reg Tag Ordinance as violations and feel the trailers are dangerous structures. The Board asked Chief Sharkey to send a letter to the property owner. All the residents in attendance stated they are willing to go to court to assist the Chief.
- **Kaytee Musselman** asked the Board to use the park after dark for a candlelight vigil for Fawn Mountain. *On a motion by Matt Treon (2nd, Joe Claar), the Supervisors granted permission for a Candlelight Vigil at the Claysburg Area Community Park on Saturday, May 1, 2021, from 7:30 pm – 8:30 pm. The group is responsible for clean-up.*

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

- **Tricia Eicher** is concerned with children's safety with the traffic near Catherine Street, especially with the additional traffic from the townhouses on Packer [correction, Packard] Street. She requested speed bumps, police officers to go more often, and children at play signs. The Board instructed the Chief to have the Officers drive through the neighborhood daily.
- **Tricia Eicher** asked what can be done about the blighted properties in the Mainline Alley area. The Board asked the Chief to distribute the Annual Cleanup Day flyer to blighted and nuisance violation properties.

BID OPENING

CONTRACT 2021-01 Claysburg Area Community Center Architectural Barrier Removal Project (CDBG): On a motion by Jordan Oldham (2nd, Matt Treon), the Supervisors moved to provisionally accept the low bidder RT Contracting, Inc's bid of \$48,800, pending review of the bid packages for completeness and acceptability.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

PRESENTATION

Tim McDonald, Higher Information Group, presented to the Board his firm's capabilities to convert paper documents into PDF/A files.

RESOLUTION

2021-11 DISPOSE OF MUNICIPAL RECORDS IN ACCORDANCE WITH THE SCHEDULE AND PROCEDURES OF MUNICIPAL RECORDS MANUAL: On a motion by Matt Treon (2nd, Joe Claar), the Supervisors adopted Resolution 2021-11 to dispose of EMC Insurance policy binders for the years 2005 through 2013.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

NEW BUSINESS

Extend Local Tax Deadline from April 15th to May 17th: On a motion by Matt Treon (2nd, Joe Claar), the Supervisors moved to waive and/or exonerate all taxpayers for and from any interest and penalties that otherwise would be assessed for the failure to file a 2020 earned income tax or flat rate occupation tax return after April 15, 2021, through May 17, 2021, contingent on a similar waiver or exoneration being granted by every other taxing entity in Blair County and with the understanding that all interest and penalties shall be assessed as usual for the period after May 17, 2021.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

Park-TreeTop Products Quote #QTP200016556, \$3,481.48: On a motion by Jordan Oldham (2nd, Matt Treon), the Supervisors moved to purchase four picnic tables and one message board for the Claysburg Area Community Park. [The Blair County Parks & Recreational Grant funds will purchase two picnic tables and the message board. A memorial donation will buy one picnic table. The township cost will be \$653.63 for the fourth table.]

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

Invoice amount: \$3,480.95

Park-Graduation Commencement, June 4th at 7 pm: On a motion by Jordan Oldham (2nd, Joe Claar), the Supervisors moved for the Claysburg Ministerium to use Pavilion #1 and the Gazebo at the Claysburg Area Community Park, at no cost, for the Graduation Commencement on June 4th at 7 pm.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

OLD BUSINESS

Act 172 Volunteer Fire Tax Credit: On a motion by Jordan Oldham (2nd, Matt Treon), the Supervisors moved to schedule a public hearing on May 4, 2021, at 5:30 pm (pending the Solicitors availability) for the Act 172 Volunteer Fire Tax Credit program.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

VASCAR – S&D Calibration Services, Estimate #E152, \$1,850: On a motion by Matt Treon (2nd, Joe Claar), the Supervisors moved to purchase a VASCAR unit from S&D Calibration for \$1,850 to be installed in the new police vehicle.

Roll Call Vote: Joe, Yes Matt, Yes Jordan, Yes

INFORMATION ONLY

- **April 24, 2021, 8 am – 2 pm:** Annual Clean-Up Day

ENGINEER'S REPORT:

- **Claysburg-Kimmel School District Athletic Field Land Development:** The School issued a 90-day extension letter.
- **CDBG COVID-19:** Funding update/questions for park and community center

ROADMASTER'S REPORT

Matt Treon, Roadmaster, reported the department's completed tasks and duties for March 2021.

Jordan Oldham asked, Matt Treon approved, to get prices to fix the guardrail on Sheetz Way. He asked for 2-3 loads of slate for turn arounds, not with liquid fuels funds. Matt Treon approved to get after Cleanup Day.

POLICE REPORT

Chief Ron Sharkey gave the March 2021 police report.

- The Chairman asked if the Chief reviewed the email from a resident and asked for him to follow-up on the matters.
- The Chairman thanked the Chief for his work regarding the RV on Church Street.
- The Chairman asked for an update on the trees destroyed at the park a year ago. The Chief will file charges. Police Officers will go to the park at least once every night shift to prevent vandalism.
- Per Ordinance, bikes and dogs are not permitted at the park. The Highway Maintenance Department will remove the bike rack near the basketball court area. Police Officers will enforce the Ordinance by giving a warning and explanation.
- The Board asked for an update on the new vehicle. The Chief said everything is ordered.

The meeting adjourned at 8:15 pm with no further business with a unanimous vote on Matt Treon's motion (2nd, Joe Claar).

Respectfully submitted,

Arlene Kuntz
Township Secretary-Treasurer

Agenda – Regular Meeting
Greenfield Township Board of Supervisors
Tuesday, April 6, 2021

Public comment is both welcome and invited. The Chairman of the Board will set time limits for comments. Please state your name before speaking. We request that all residents be respectful when addressing the Board.

The meeting will be tape-recorded for the sole purpose of transcribing meeting minutes.

Call Meeting to Order

Pledge of Allegiance

Executive Session: March 4, 2021, for personnel matters (volunteer fire co tax credit)

Approval of Minutes – March 2, 2021, Regular Meeting & March 26, 2021, Special Meeting

Motion: _____ 2nd _____ Vote: Joe _____ Matt _____ Jordan _____

Comments: _____

Treasurer's Report – March 2021 Report

Motion: _____ 2nd _____ Vote: Joe _____ Matt _____ Jordan _____

Comments: _____

Public Comments

BID OPENING

CONTRACT 2021-01 Claysburg Area Community Center Architectural Barrier Removal Project

Motion: _____ 2nd _____ Vote: Joe _____ Matt _____ Jordan _____

Comments: _____

PRESENTATION

Tim McDonald, Higher Information Group, will present on converting paper files to PDF/A format.

RESOLUTION

**2021-11 DISPOSE OF MUNICIPAL RECORDS IN ACCORDANCE WITH THE SCHEDULE AND
PROCEDURES OF MUNICIPAL RECORDS MANUAL**

Motion: _____ 2nd _____ Vote: Joe _____ Matt _____ Jordan _____

Comments: _____

NEW BUSINESS

Extend Local Tax Deadline from April 15th to May 17th

Motion: _____ 2nd _____ Vote: Joe _____ Matt _____ Jordan _____

Comments: _____

Park: TreeTop Products Quote#QTP200016553, \$2,997.51

Motion: _____ 2nd _____ Vote: Joe _____ Matt _____ Jordan _____

Comments: _____

Park: Graduation Commencement, June 4th at 7 pm

Motion: _____ 2nd _____ Vote: Joe _____ Matt _____ Jordan _____

Comments: _____

OLD BUSINESS

Act 172 Volunteer Fire Tax Credit

Motion: _____ 2nd _____ Vote: Joe _____ Matt _____ Jordan _____

Comments: _____

VASCAR— S&D Calibration Services Estimate #E152, \$1,850

Motion: _____ 2nd _____ Vote: Joe _____ Matt _____ Jordan _____

Comments: _____

INFORMATION ONLY

April 24, 2021, 8 am – 2 pm: Annual Clean-up Day

REPORTS

- Engineer's Report
- Road Master's Report
- Police Report

Adjournment