Greenfield Township Supervisors Annual Reorganizational & Regular Meeting January 3, 2022

At the Greenfield Township building, the Annual Reorganization meeting of the Board of Supervisors of Greenfield Township, Blair County, was called to order by Supervisor Jordan Oldham at 6:00 pm. The meeting opened with the pledge of allegiance.

Present: Supervisor Jordan Oldham, Supervisor Alex Musselman, Kim Benton, Brittany & Tyler Diehl, Jackie Diehl, Trey Kennedy, Troy Crist, Eric Casanave (Stiffler McGraw), Catherine Musselman, Joye Metzgar, Michael Sell (MC Herald), Bruce Walters, Ami Fether, Royce Coughenour (P.E.), Mike Childers, Art & Grace Helsel, Rod Dibert, Sam McClure, Rick Keller, Carl "CJ" Rainer, Helen Betar, Jarrett Musselman, Chief Ron Sharkey, and Arlene Kuntz.

Public Comments: Joye Metzgar recommended Ray Benton for the vacant Supervisor position and submitted a letter on Mr. Benton's behalf.

Appoint temporary Chair: On a motion by Jordan Oldham (2nd, Alex Musselman), the Supervisors appointed Alex Musselman as the temporary Chairman.

Roll Call Vote:

Jordan, Yes Alex, Yes

Appoint temporary Secretary: On a motion by Jordan Oldham (2nd, Alex Musselman), the Supervisors appointed Arlene Kuntz as the temporary Secretary.

Roll Call Vote:

Jordan, Yes Alex, Yes

Nominate & Elect Board Chairman: On a motion by Alex Musselman (2nd, Jordan Oldham), the Supervisors Nominated and Elected Jordan Oldham as the Board's Chairman.

Roll Call Vote:

Jordan, Yes Alex, Yes

Nominate & Elect Board Vice-Chairman: On a motion by Jordan Oldham (2nd, Alex Musselman), the Supervisors Nominated and Elected Alex Musselman as Vice-Chairman of the Board.

Roll Call Vote:

Jordan, Yes Alex, Yes

Appoint Township Secretary-Treasurer: On a motion by Jordan Oldham (2nd, Alex Musselman), the Supervisors reappointed Arlene Kuntz as Secretary and Treasurer.

Roll Call Vote:

Jordan, Yes Alex, Yes

Appoint Assistant Township Secretary-Treasurer: On a motion by Jordan Oldham (2nd, Alex Musselman), the Supervisors reappointed Ami Fether as Assistant Secretary and Treasurer.

Roll Call Vote:

Jordan, Yes Alex, Yes

Reappoint Roadmaster: On a motion by Alex Musselman (2nd, Jordan Oldham), the Supervisors appointed Jordan Oldham as the Roadmaster.

Roll Call Vote:

Jordan, Yes Alex, Yes

Establish Treasurers' Bond: On a motion by Jordan Oldham (2nd, Alex Musselman), the Supervisors moved for the Treasurers' Bonds (2) for \$250,000.

Roll Call Vote:

Authorize Secretary-Treasurer to prepay all regularly incurred bills and payroll for the Township: On a motion by Jordan Oldham (2nd, Alex Musselman), the Supervisors authorized the Secretary-Treasurer and Assistant Secretary-Treasurer to prepay all regularly incurred bills and payroll for the Township.

Roll Call Vote: Jordan, Yes Alex, Yes

Establish Township employees' compensation per approved 2022 budget: On a motion by Alex Musselman (2nd, Jordan Oldham), the Supervisors approved employee compensation per the approved 2022 Budget and the Police Union Collective Bargaining Agreement. *Note: The Elected Auditors Board will approve the working Roadmaster wages*.

Roll Call Vote:

Jordan, Yes Alex, Yes

Determine holidays for township employees per approved policy: On a motion by Jordan Oldham (2nd, Alex Musselman), the Supervisors approved the holidays per the Paid Time Off policy #107.

Roll Call Vote: Jordan, Yes Alex, Yes

Appoint Township Supervisors as Roadmasters: On a motion by Jordan Oldham (2nd, Alex Musselman), the Supervisors appointed Township Supervisors as Roadmasters.

Roll Call Vote:

Jordan, Yes Alex, Yes

Designate Open Records Officer: On a motion by Jordan Oldham (2nd, Alex Musselman), the Supervisors appointed Arlene Kuntz, acting Secretary, as Open Records Officer for Right to Know requests.

Roll Call Vote: Jordan, Yes Alex, Yes

Appoint Township Permit Officer not requiring UCC Inspection: On a motion by Jordan Oldham (2nd, Alex Musselman), the Supervisors reappointed Arlene Kuntz, Secretary-Treasurer, as the Township Permit Officer for permits not requiring UCC inspection and Ami Fether, Assistant Secretary-Treasurer, as the back-up Permit Officer.

Roll Call Vote:

Jordan, Yes Alex, Yes

Appoint Township Permit Agency(ies) requiring UCC Inspection: On a motion by Jordan Oldham (2nd, Alex Musselman), the Supervisors reappointed PA Municipal Code Alliance (PMCA) and Commonwealth Code Inspection Service (CCIS) as the Township Uniform Construction Code agencies as determined by the applicant as to which agency they want to use.

Roll Call Vote: Jordan, Yes Alex, Yes

Appoint Township Solicitor: On a motion by Jordan Oldham (2nd, Alex Musselman), the Supervisors reappointed Patrick Fanelli of Fanelli Willett Law Offices as Township Solicitor at the contract rate.

Roll Call Vote: Jordan, Yes Alex, Yes

Appoint Township Solicitor for Union Issues: On a motion by Jordan Oldham (2nd, Alex Musselman), the Supervisors reappointed Patrick Fanelli of Fanelli Willett Law Offices as the Township Solicitor for union-related issues at the contract rate.

Roll Call Vote: Jordan, Yes Alex, Yes

Appoint Township Engineer: On a motion by Jordan Oldham (2nd, Alex Musselman), the Supervisors reappointed Eric Casanave of Stiffler McGraw Surveyor and Engineers as Township Engineer at the contracted rate.

Roll Call Vote:

Appoint Chairman of Vacancy Board: On a motion by Jordan Oldham (2nd, Alex Musselman), the Supervisors nominated and reappointed Troy Crist as Chairman of the Vacancy Board.

Roll Call Vote:

Jordan, Yes Alex, Yes

Reappoint Emergency Management Coordinator: On a motion by Jordan Oldham (2nd, Alex Musselman), the Supervisors reappointed Terri Lingenfelter as the Emergency Management Coordinator.

Roll Call Vote:

Jordan, Yes Alex, Yes

Appoint a representative to the Government Advisory Committee for Blair County Planning Commission: Tabled until the third Supervisor is appointed.

Appoint member to the Greenfield Township Municipal Authority Board: On a motion by Jordan Oldham (2nd, Alex Musselman), the Supervisors reappointed Vernon Walter to the Greenfield Township Municipal Authority Board.

Roll Call Vote:

Jordan, Yes Alex, Yes

Appoint a representative to the Blair Region Code Administration Committee: On a motion by Jordan Oldham (2nd, Alex Musselman), the Supervisors reappointed Chris Burket as the representative to the Blair Region Code Administration Committee.

Roll Call Vote:

Jordan, Yes Alex, Yes

Appoint Local Service Tax (LST) Collector: On a motion by Jordan Oldham (2nd, Alex Musselman), the Supervisors reappointed Blair County Tax Collection Bureau to collect the Local Service Tax Collector.

Roll Call Vote:

Jordan, Yes Alex, Yes

Appoint Earned Income Tax (EIT) Collector: On a motion by Jordan Oldham (2nd, Alex Musselman), the Supervisors reappointed the Blair County Tax Collection Bureau to collect Earned Income Taxes.

Roll Call Vote:

Jordan, Yes Alex, Yes

Appoint Dog Enforcement Officer: On a motion by Jordan Oldham (2nd, Alex Musselman), the Supervisors reappointed Paul Gottshall, Blair County Dog Law Officer, as the Dog Enforcement Officer.

Roll Call Vote:

Jordan, Yes Alex, Yes

Appoint ambulance service: On a motion by Jordan Oldham (2nd, Alex Musselman), the Supervisors appointed AMED and Hollidaysburg American Legion Ambulance Service as the ambulance service providers.

Roll Call Vote:

Jordan, Yes Alex, Yes

Designate voting delegate for the Bedford County Township & Borough Sanitary Corp (BCTBSC): On a motion by Alex Musselman (2nd, Jordan Oldham), the Supervisors nominated and reappointed Jordan Oldham as voting delegate at Bedford County Township & Borough Sanitary Corp.

Roll Call Vote:

Jordan, Yes Alex, Yes

Designation of Depositories: On a motion by Jordan Oldham (2nd, Alex Musselman), the Supervisors approved First Commonwealth Bank in Claysburg for checking accounts and S&T Bank and First National Bank for the money market accounts with the option to change at any time.

Roll Call Vote:

Certify delegates to attend PSATS Annual Educational Conference: On a motion by Alex Musselman (2nd, Jordan Oldham), the Supervisors moved for Jordan Oldham to attend PSATS Annual Conference on April 24-27, 2022.

Roll Call Vote:

Jordan, Yes Alex, Yes

Designate PSATS voting delegate: On a motion by Alex Musselman (2nd, Jordan Oldham), the Supervisors appointed Jordan Oldham as the Voting Delegate at the 2022 PSATS Conference.

Roll Call Vote:

Jordan, Yes Alex, Yes

Establish monthly meeting schedule: On a motion by Jordan Oldham (2nd, Alex Musselman), the Supervisors moved to have the monthly meeting on the first Tuesday of each month at 6:30 pm at the Township building.

Roll Call Vote:

te: Jordan, Yes Alex, Yes

Establish reimbursement vehicle mileage rate: On a motion by Jordan Oldham (2nd, Alex Musselman), the Supervisors approved the 2022 vehicle mileage rate set by the IRS of 58.5¢ per mile.

Roll Call Vote:

Jordan, Yes Alex, Yes

Establish Annual Clean-up Day: On a motion by Jordan Oldham (2nd, Alex Musselman), the Supervisors moved to hold the Annual Clean-up Day on Saturday, April 30, 2022.

Roll Call Vote:

Jordan, Yes Alex, Yes

RESOLUTIONS

2022-01 Waiver of Employee Contributions to Pension Plan (Non-uniform): On a motion by Jordan Oldham (2nd, Alex Musselman), the Supervisors approved Resolution 2022-01.

Roll Call Vote:

Jordan, Yes Alex, Yes

2022-02 Waiver of Employee Contributions to Pension Plan (Uniform/Police): On a motion by Jordan Oldham (2nd, Alex Musselman), the Supervisors approved Resolution 2022-02.

Roll Call Vote:

Jordan, Yes Alex, Yes

2022-03 Appoint accounting firm to complete required FY2021 DCED Audit: On a motion by Jordan Oldham (2nd, Alex Musselman), the Supervisors approved Resolution 2022-03 to appoint Young Oaks Brown & Co for the FY2021 audit.

Roll Call Vote:

Jordan, Yes Alex, Yes

2022-04 Appoint a representative to the Blair County Tax Collection Bureau: On a motion by Jordan Oldham (2nd, Alex Musselman), the Supervisors appointed Arlene Kuntz as representative and Ami Fether as an alternate representative to the BCTCB and approved Resolution 2022-04.

Roll Call Vote:

Jordan, Yes Alex, Yes

2022-05 Appoint Sewer Enforcement Officer: On a motion by Jordan Oldham (2nd, Alex Musselman), the Supervisors reappointed Dean Shuller as the Sewer Enforcement Officer with an annual fee of \$500 and approved Resolution 2022-05.

Roll Call Vote:

Jordan, Yes Alex, Yes

2022-06 2022 Fee Schedule: On a motion by Jordan Oldham (2nd, Alex Musselman), the Supervisors approved Resolution 2022-06.

Roll Call Vote:

The Regular Monthly Meeting Minutes

Chairman Oldham called the regular monthly meeting to order at 6:30 pm and announced no Executive Sessions during December 2021. Chairman Oldham welcomed Supervisor Alex Musselman to the Board. There was a moment of silence for Supervisor Matthew Treon, who passed away on December 29, 2021.

Approval of Meeting Minutes: On a motion by Jordan Oldham (2nd, Alex Musselman), the Supervisors approved the December 7, 2021, Regular Meeting minutes as written.

Roll Call Vote:

Jordan, Yes Alex, Yes

Treasurer's Report: On a motion by Jordan Oldham (2nd, Alex Musselman), the Supervisors approved the Treasurer's Report as read.

Roll Call Vote:

Jordan, Yes Alex, Yes

<u>Public Comments</u> — Grace Helsel complimented the elected Supervisors and honored the memory of Supervisor Treon. She gave suggested character qualifications for the vacant Supervisor position.

OLD BUSINESS — None

NEW BUSINESS

Volunteer Fire Company Donation: On a motion by Jordan Oldham (2nd, Alex Musselman), the Supervisors moved to continue with an annual donation to the local volunteer fire companies with \$10,000 to the Claysburg Volunteer Fire Company for Fire Services and \$5,000 to the Blue Knob Volunteer Fire Company for Fire Service and the QRS program.

Roll Call Vote:

Jordan, Yes Alex, Yes

Information Only

Tuesday, January 4, 2022, 6 pm — Elected Auditors Organizational Meeting

ENGINEER'S REPORT:

• Musselman's Grove—HOP: Tabled Comments by Royce Coughenour and Jarrett Musselman.

• Musselman's Grove—Land Development: On a motion by Jordan Oldham (2nd, Alex Musselman), the Supervisors granted a waiver of relief from SALDO Section 404.a regarding placing pins on all property corners.

Roll Call Vote:

Jordan, Yes Alex, Yes

Comments by Royce Coughenour and Jarrett Musselman.

On a motion by Jordan Oldham (2nd, Alex Musselman), the Supervisors granted a waiver
of relief from SALDO Section 505.4 regarding the front setback requirement for existing
vendor buildings along Lower Claar Road. Instead, they will place a fence along the length
of the property, parallel to Lower Claar Road on the property between the property line
and the buildings.

Roll Call Vote: Jordan, Yes Alex, Yes

Comments by Royce Coughenour and Jarrett Musselman.

 On a motion by Jordan Oldham (2nd, Alex Musselman), the Supervisors granted a waiver of relief from SALDO Section 506.a regarding creating a 15' utility easement along the property line.

Roll Call Vote: Jordan, Yes Alex, Yes

Comments by Royce Coughenour and Jarrett Musselman.

On a motion by Jordan Oldham (2nd, Alex Musselman), the Supervisors granted a waiver
of relief from SALDO Section 803.c.2 regarding interior landscaping that the proposed
grass parking surface will provide adequate green space.

Roll Call Vote:

Jordan, Yes Alex, Yes

Comments by Royce Coughenour and Jarrett Musselman.

On a motion by Jordan Oldham (2nd, Alex Musselman), the Supervisors granted a waiver
of relief from SALDO Section 804.a regarding the 50' setback requirement (from the right
of way lines) for the existing vendor buildings.

Roll Call Vote:

Jordan, Yes Alex, Yes

Comments by Royce Coughenour and Jarrett Musselman.

- Dodson Lot Line Relocation: Tabled, no action required until the March meeting.
- Weyandt Minor Subdivision: Tabled, no action required until the March meeting.
- Harbaugh Subdivision: Tabled, no action required until the February meeting.
- Harbaugh Small Flow Treatment Facilities: No action taken.
- Brown Component 1 DEP Sewage Packet: On a motion by Jordan Oldham (2nd, Alex Musselman), the Supervisors authorized the Township Secretary to sign and submit the packet to DEP once the conditions of the Township Engineer's letter, dated January 3, 2022, have been completed.

Roll Call Vote:

Jordan, Yes Alex, Yes

ROAD FORMAN'S REPORT

Jordan Oldham, Roadmaster, reported the December 2021 tasks and duties and that the equipment is ready for plowing.

POLICE REPORT

Chief Ron Sharkey gave the December 2021 police report. The Chairman asked if the police department had needs or wants; the Chief replied no.

Chairman Oldham stated the Board will accept letters of interest for the vacant Supervisor position until Friday, January 14, 2022.

Before the Board adjourned the meeting, there were questions and comments regarding the December Board of Supervisors meeting and the police department — furloughing the least senior officer and decommissioning the police car with vehicle maintenance expenses.

Comments by Trey Kennedy, Bruce Walters, Brittany Diehl, and Rick Keller.

The Board adjourned the meeting at 7:32 pm with a unanimous vote on the motion by Jordan Oldham (2nd, Alex Musselman).

Respectfully submitted,

Arlene Kuntz Township Secretary-Treasurer

Annual Reorganizational Meeting Agenda Greenfield Township Board of Supervisors Monday, January 3, 2022

Public comment is both welcome and invited. The Chairman of the Board will set limits for comments. Please state your name before speaking. We request that all residents be respectful when addressing the Board.

The meeting will be tape-recorded for the sole purpose of transcribing meeting minutes.

Call Meeting to Order								
Pledge of Allegiance								
Public Comments								
Appoint temporary Chai	r							
Motion:	2 nd	Vote:	Jordan	Alex				
Comments:								
Appoint temporary Secr								
Motion:	2 nd	Vote:	Jordan	Alex				
Comments:								
Nominate & Elect Board	Chairman							
Motion:	2 nd	Vote:	Jordan	Alex				
Comments:								
Nominate & Elect Board								
Motion:	2 nd	Vote:	Jordan	Alex				
Comments:								
Reappoint Township Sec	•							
Motion:	2 nd	Vote:	Jordan	Alex				
Comments:								
Reappoint Assistant Tw								
Motion:	2 nd	Vote:	Jordan	Alex				
Comments:								
Appoint Roadmaster								
Motion:	2 nd	Vote:	Jordan	Alex				
Comments:								
	Establish Treasurers' Bond amount (\$250,000 each)							
Motion:	2 nd	Vote:	Jordan	Alex				
Comments:								

•				lls and payroll for the Township
Motion:				Alex
Comments:				S hardens
Establish Township emp				
Motion:				Alex
Comments:				
Determine holidays for t				
Motion:				
Comments:				
Appoint Township Supe				
Motion:	2 nd	Vote	: Jordan	Alex
Comments:				
Designate Open Records	officer (Arlene	Kuntz as Righ	t to Know C	Officer)
Motion:	2 nd	Vote:	Jordan	Alex
Comments:				
Appoint Township Perm	it Officer not re	quiring UCC I	nspection (1	Fownship Secretary & Asst Twp Sec as b
Motion:	2 nd	Vote:	Jordan	Alex
Comments:				
Appoint Township Perm	nit Agency(ies) re	equiring UCC	Inspection (PMCA & CCIS)
Motion:	2 nd	Vote:	Jordan	Alex
Comments:				
Appoint Township Solici	itor (Patrick Fand	elli of Fanelli V	Willett Law (Offices)
Motion:	2 nd	Vote:	Jordan	Alex
Comments:				
Appoint Township Solici	itor for Union Is	sues (Patrick F	anelli of Fa	nelli Willett Law Offices, \$165 per hour)
Motion:	2 nd	Vote:	Jordan	Alex
Comments:				
Appoint Township Engir	neer (Stiffler McG	raw Surveyor a	nd Engineers	s at the contracted rate)
Motion:	2 nd	Vote:	Jordan	Alex
Comments:				
Appoint Chairman of Va	cancy Board (Cu	rrently, Troy	Crist)	
Motion:	2 nd	Vote:	Jordan	Alex
Comments:				
Reappoint Emergency N				
				Alex
Comments:				
			v Committe	ee for Blair County Planning Commission
			-	Alex
Comments:				
Appoint member to Gre				
				Alex
Comments:		voic.	JOI 0011	ਨਾਨ
COHHICHIA.				

Appoint representative	to the Blair Regi	on Code Adm	inistration	Committee (currently, Chris Burket)
Motion:	2 nd	Vote:	Jordan	Alex
Comments:				
Appoint Local Service Ta				
Motion:	2 nd	Vote:	Jordan	Alex
Comments:				
ppoint Earned Income	Tax (EIT) Collect	or (Blair Cour	nty Tax Colle	ection Bureau)
Motion:	2 nd	Vote:	Jordan	Alex
Comments:				
Reappoint Dog Enforcen	nent Officer (Cui	rrently, Paul G	outtshall of	Blair County)
Motion:	2 nd	Vote:	Jordan	Alex
Comments:				
Appoint Ambulance Ser	vice (Currently, A	AMED & Hollid	daysburg Ar	mbulance
Motion:	2 nd	Vote:	Jordan	Alex
Comments:				
				orough Sanitary Corp (BCTBSC)
Motion:	2 nd	Vote:	Jordan	Alex
Designation of Deposito	ories (Currently, I	First Common	wealth Ban	k for general checking, S&T for mone
and FNB for money marl	ket)			
Motion:	2 nd	Vote:	Jordan	Alex
Comments:				
Certify delegates to atte				ce, April 24-27 th
				Alex
Designate PSATS voting				
Motion:	2 nd	Vote:	Jordan	Alex
Comments:				
Establish monthly meet	ing location, tim	ne, and dates		
Motion:	2 nd	Vote:	Jordan	Alex
Comments:				
Establish reimbursemer)22 rate 58.	5¢ per mile)
Motion:	2 nd	Vote:	Jordan	Alex
Establish Annual Clean-	up Day (April 23	or 30 th)		
Motion:	2 nd	Vote:	Jordan	Alex
RESOLUTIONS				
2022-01 Waiver of Er	mnlovee Contrib	uitions to Dan	sion Dlan /I	Non-uniform)
				Alex
Comments:			JOI 04011	, 10A
COMMITTERIES.				

2022-02	Waiver of Emp	loyee Contribut	tions to Pens	sion Plan (l	Jniform/Police)	
ſ	Motion:	2 nd	Vote:	Jordan	Alex	
	Comments:					
2022-03	Appoint accour	nting firm to cor	nplete requ	ired 2021 C	OCED Audit (Young Oaks Brown & Co,)	
1	Motion:	2 nd	Vote:	Jordan	Alex	
	Comments:					
					tion Bureau (Arlene Kuntz and Ami Fethe	rs as
Alternati	ive)					
1	Motion:	2 nd	Vote:	Jordan	Alex	
(Comments:					
2022-05	Appoint Sewer	Enforcement E	ntity (curren	tly, Dean S	huller of Bedford Co. Township & Borough	1
Sanitary	Corp.)					
ſ	Motion:	2 nd	Vote:	Jordan	Alex	
(Comments:					
2022-06	2022 Fee Scheo	lule				
ı	Motion:	2 nd	Vote:	Jordan	Alex	
(Comments:					
		Por	gular Mo	nthly N	leeting	
		Neg	guiai ivio	illiny iv	iceting	
Executiv	e Session:					
A	J of Billington D	har 7 202	I. Dogulov M	aatina		
	l l of Minutes — Do	•		_	Alox	
	Motion:					
	e r's Report — Dec					
	•			lordan	Alox	
	Motion:					
'	comments.					
Public C	omments					
rubiic C						-0
-						-
OLD BUS	SINESS					
	None					
NEW BU						
	er Fire Company (Donation				
	Motion:		Vote:	Jordan	Alex	
	Comments:					

INFORMATION ONLY

Tuesday, January 4, 2022, 6 pm — Elected Auditors Reorganizational Meeting

REPORTS

Engineer's Report

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	Motion:	2 nd	Vote:	Jordan	Alex
	Comments:				
	Section 404.a Corner				
	Motion:	2 nd	Vote:	Jordan	Alex
	Comments:				
	Section 505.4 Setbac	k Waiver request			
	Motion:	2 nd	Vote:	Jordan	Alex
	Comments:				
	Section 506.a. 15' Uti				
	Motion:	2 nd	Vote:	Jordan	Alex
	Comments:				
	Section 509 Stormwa				
	Motion:	2 nd	Vote:	Jordan	Alex
	Comments:				
	Section 803 Parking I				
	Motion:	2 nd	Vote:	Jordan	Alex
	Comments:				
	Section 804.a 50' Set	back from Right o	of Way	Waiver reques	t
	Motion:	2 nd	Vote:	Jordan	Alex
	Comments:				
Dodso	n Lot Line Relocation				
	Motion:	2 nd	Vote:	Jordan	Alex
	Comments:				
Weyar	ndt Minor Subdivision				
	Motion:	2 nd	Vote:	Jordan	Alex
	Comments:				
Harba	ugh Subdivision				
	Motion:	2 nd	Vote:	Jordan	Alex
	Comments:				
	Small Flow Treatmer	nt Facilities			
	Motion:	2 nd	Vote:	Jordan	Alex
	Comments:				
Brown	Component 1 DEP Ser				
	Motion:	2 nd	Vote:	Jordan	Alex
	Comments:				

Road Master's Report Police Department Report Adjournment